

Special Meeting  
November 29, 2017

Minutes Approved 1-17-18

The special meeting of the Clearwater Township Board was called to order at 7:05 pm at the Clearwater Township Community Center by Supervisor Larry Niederstadt with the Pledge of Allegiance.

Roll call of board members: Pat Hubble-present; Dwight Seaman-present; Larry Niederstadt-present; Kathy Eldridge-present; Barb Crambell-present. Also present, Marletta Day, as recording secretary and 2 guests.

**Public Comments:** Niederstadt read a complaint that was called into the township office since they couldn't attend meeting. Caller stated that a zoning complaint was submitted, with no improvement; called and left messages for Mr. Guy Molby, no return calls, and is concerned that property values will decrease.

**Declaration of Conflict of Interest:** - No conflict.

**Approval of Agenda:** Motion by Niederstadt, seconded by Seaman, to approve agenda for the Zoning Administrator's duties. All in favor. Motion passed.

Motion by Niederstadt, seconded by Eldridge, per request from Guy Molby, to have a closed session meeting. Roll call vote: Crambell-yes; Niederstadt-yes; Hubble-yes; Seaman-yes; Eldridge-yes. Motion passed.

**Closed Session Minutes**

**Purpose of Meeting:** Discuss the Zoning Administrator's Duties.

Motion by Niederstadt, seconded by Crambell, to go back into open session. All in favor. Motion passed.

**Open Session**

Motion by Hubble, seconded by Eldridge, to ask for Mr. Molby's resignation at this time. If he chooses not to resign, I move the Board terminate his employment as Zoning Administrator, effective immediately. Roll Call Vote: Hubble-yes; Seaman-no; Eldridge-yes; Niederstadt-yes; Crambell-yes. Motion passed.

Mr. Molby informed the Board that he was not resigning his position as Zoning Administrator. Mr. Molby was informed that all keys, access to all records and all township property is to be returned.

Motion by Eldridge, seconded by Seaman, to ask the board's approval to post a position of Zoning Administrator in the newspapers, Elk Rapids and Kalkaska.

Roll call vote: Crambell-yes; Hubble-yes; Seaman-yes; Niederstadt-yes; Eldridge-yes. Motion passed.

Motion by Hubble, seconded by Crambell, to appoint Adam Parzych as temporary fill in as our Zoning Administrator, until we can find a permanent Zoning Administrator; pay at regular Zoning Administrator salary. Roll call vote: Crambell-yes; Eldridge-yes; Niederstadt-yes; Seaman-yes; Hubble-yes. Motion passed.

Public Comment: None

**Adjourned:**

Motion by Niederstadt to adjourn meeting, seconded by Hubble. All in favor. Motion passed, ending meeting at 8:30 pm.

Respectively submitted by  
Marletta Day, Recording Secretary