

Regular Meeting
March 21, 2018

Minutes Approved w/updates
April 18, 2018

The regular meeting of the Clearwater Township Board was called to order at 6:32pm at the Clearwater Township Community Center by Trustee Dwight Seaman, with the Pledge of Allegiance.

Roll call of board members: Dwight Seaman-present; Mike Gaylord-present; Kathy Eldridge-present; Larry Niederstadt-not present; Barb Crambell-not present. Also present Marletta Day, as recording secretary and 22 guests.

Motion by Eldridge, seconded by Gaylord, for Dwight Seaman to chair meeting, due to Niederstadt's absence. All in favor. Motion passed.

Motion by Seaman, seconded by Eldridge, to approve the minutes from the regular meeting of February 21, 2018. All in favor. Motion passed.

Declaration of Conflict of Interest: No conflict.

Public Comment: Margaret Learner requested the board to take into consideration painting the gym floor, with lines for pickle ball, which is table tennis on the floor. All ages, all abilities can play, and is a great opportunity for revenue. Several places in the area are very busy with this activity.

Approval of Agenda: Motion by Seaman, seconded by Gaylord, to approve agenda. All in favor. Motion passed.

Fiscal Year 2018-2019 Budget Public Hearing: Board Members reviewed the proposed budget. Numerous questions from the audience, were asked, discussed, and answered by the board members.

Seaman closed portion of Public Hearing, on proposed Fiscal Year 2018-2019 Budget, and resumed regular monthly Board Meeting.

Treasurer's Report: Eldridge reported: General Fund, all accounts, \$340,911.38; Public Improvement Fund, \$3,103.03; Road Improvement Fund, \$109,525.42; Fire Fund,\$235,326.64; Fire Equipment Fund, \$63,778.62; Tax Fund, \$37.08.

Clerk's Report: Motion by Eldridge, seconded by Seaman, pay bills from General Fund as presented, voucher #23110 through #23149.
Roll call vote: Seaman-yes; Gaylord-yes; Eldridge-yes. Motion passed.

Motion by Gaylord, seconded by Seaman, pay bills from Fire Fund as presented, voucher #8125 through #8149.
Roll call vote: Seaman-yes; Gaylord-yes; Eldridge-yes. Motion passed.

Motion by Eldridge, seconded by Gaylord, to move monies from the following categories to line balance in the following categories: Treasurer, Township Hall, Cemetery, Zoning.
Roll call vote: Seaman-yes; Gaylord-yes; Eldridge-yes. Motion passed.

Motion by Eldridge, seconded by Gaylord, to move \$500 from Contingency to Deputy Sheriff Control to balance.

Roll call vote: Gaylord-yes; Eldridge-yes; Seaman-yes. Motion passed.

Motion by Eldridge, seconded by Gaylord, to move \$3,000 from Contingency to Clerk Control to balance.

Roll call vote: Gaylord-yes; Seaman-yes; Eldridge-yes. Motion passed.

Motion by Eldridge, seconded by Gaylord, to move \$10,000 from Contingency to Recreation Control to balance.

Roll call vote: Gaylord-yes; Seaman-yes; Eldridge-yes. Motion passed.

Eldridge gave update on Niederstadt, and requested Division of the Supervisor Duties. Seaman to take over Roads, working with the Road Commission, and Gaylord to take over Zoning, working with the Zoning Administrator. It was also decided to allow Trustees Gaylord and Seaman to contact the Township Attorney directly.

Motion by Gaylord, seconded by Seaman, the board accepts those duties, until such time that Niederstadt gets back.

Roll call vote: Seaman-yes; Gaylord-yes; Eldridge-yes. Motion passed.

Accountability Statement: Due to absence, accountability statement will be made next month.

Fire Department Report: Motion by Seaman, seconded by Gaylord, authorizes up to \$1,500, to buy this hose and attachment for drop tank.

Roll call vote: Eldridge-yes; Seaman-yes; Gaylord-yes. Motion passed.

Sheriff's Report: No Report.

Hospital Report: Maryanne Ewald updated Board on hospital activities. Joe Dupie, Kalkaska EMS Manager updated board. 2017 has been a busy year with 2,600 calls, and is the best medically trained EMS staff that he has ever worked with. They are a State Approved Education Center, with Super Saturdays, free for community, 8 hours of certified training. Community Wellness Program is a scheduled in home visit with high risk discharged patients, reviewing medications, and unmet needs. Program is going extremely well.

Parks and Recreation: Jule Moore reported new batting cage netting has been ordered and will be installed at Heritage Park soon. The Fire Department is having an Easter Egg Hunt at Heritage Park on March 31st at 1pm.

Jim from Kalkaska Area Youth Soccer is looking for a new home for practices and games at Heritage Park. During 2 seasons, spring and fall, they have approximately 150 youth participants a season, ranging from 4 year old to 8th graders. They would like to use the fields, Tuesdays and Thursdays for practice and Saturdays for games.

Planning Commission: Tom Backer reported on a zoning amendment recommendation to be presented to the board. They will be working on the Master Plan for next year and would like the community to be included in this effort. They plan include a request for suggestions in their section of the spring newsletter.

Planning Commission Updates to Section 4.03 & 9.02 of Ordinance 22: Motion by Eldridge, seconded by Gaylord, board to approve the new verbiage, Planning Commission's recommendation to Ordinance 22, section 4.03 & 9.02 as reviewed.
Roll call vote: Seaman-yes; Gaylord-yes; Eldridge-yes. Motion passed.

Zoning Administration Report: Adam Parzych reviewed monthly report with the board. There were questions from the audience regarding how zoning violation cases are initiated. Acting Chair Seaman stated that violations can be reported by the community and that the board also recommends that they can be initiated by the Zoning Administrator. The purpose is to place an emphasis improving the image of the community. Concerns were expressed around how property owners are notified of violations. While a verbal notification might be possible, realistically, the first notification will be a written notice that is mailed to the property owner. The Zoning Administrator explained the process of assigning case numbers to maintain the privacy of the property owner when discussing cases with the township board.

Assessor Report: Dawn Kuhns presented information on a new software program. Title companies are using that gives more updated data on properties, in assessing taxes.

Assessor Contract: Motion by Eldridge, seconded by Gaylord, to accept the contract for A&D Assessing.
Roll call vote: Seaman-yes; Eldridge-yes; Gaylord-yes. Motion passed.

Mike Perreault, Prosecuting Attorney, introduced himself to the board with his qualifications. Perreault is running for Probate Judge in the upcoming election.

Old Business

Castle Zoning Violation Update: Eldridge updated the board with the attorney's recommendation to issue new ticket. Board agreed that Zoning Administrator is to issue new violation ticket.

Iron Bridge Resolution Update: Motion by Gaylord, seconded by Eldridge, give owner 90 days to submit a plan for upgrade on bridge, if no response after 90 days, go ahead and put in pylons, every 4 feet apart, on the south side.
Roll call vote: Seaman-yes; Gaylord-yes; Eldridge-yes. Motion passed.

New Business

Interview & Select Candidates for Planning Commission/Zoning Board of Appeals:

Motion by Gaylord, seconded by Seaman, to accept Gianine Casassa for Planning Commission position.
All in favor. Motion passed.

Motion by Eldridge, seconded by Seaman, to accept Greg Snyder for Zoning Board position.
All in favor. Motion passed.

2018-2019 Road Funding Status Update: Gaylord updated the board on an option that John Roger purposed. Kalkaska County Road Commission will pay an additional \$100,000 to pave Valley Road starting at Wilhelm Road to Rapid City Road, if the Township pays \$60,000.

Motion by Gaylord, seconded by Seaman, to accept Mr. Rogers plan, go ahead with current plan, and spend the rest of our budget this year, approximately \$60,000, on paving Valley Road, starting at Wilhelm Road to Rapid City Road.

Roll call vote: Gaylord-yes; Eldridge-yes; Seaman-yes. Motion passed.

Township Newsletter Articles Due to Clerk on April 1, 2018: A reminder to everyone what the deadline is for articles.

American Waste Agreement for Clean-up day on May 5, 2018: Motion by Gaylord, seconded by Eldridge, to approve the contract with American Waste for Clean-up Day.

Roll call vote: Seaman-yes; Eldridge-yes; Gaylord-yes. Motion passed.

Resolution to Adopt 2018-2019 Budget by Cost Center: Eldridge read resolution for board. Motion by Gaylord, seconded by Seaman, to adopt the Resolution 2018-2019 Budget by Cost Center.

Roll call vote: Seaman-yes; Gaylord-yes; Eldridge-yes. Motion passed.

Public Comment: Several topics were discussed by different audience participants.

Adjourned:

Motion by Gaylord to adjourn meeting, seconded by Seaman. All in favor. Motion passed, ending meeting at 9:44 pm.

Respectively submitted by
Marletta Day, Recording Secretary