

Clearwater Township  
Zoning Board of Appeals  
Regular Meeting of January 12, 2015

**Minutes approved 4/13/2015**

**Call of order, Pledge of Allegiance:**

Chairperson Lucy Gerlach called the meeting to order at 7:03 p.m., followed by the Pledge of Allegiance.

**Roll call of members:**

Chairperson Lucy Gerlach, Vice-Chair Tina Fields, Secretary Dave Lawicki and Pat Hubble.

Also present: Guy Molby, Zoning Administrator; Pat Gray, Deputy Clerk and Recording Secretary.

**Approval of Agenda:**

Chairperson presented the agenda, which was approved as written.

**Call for Disclosure of Conflict of Interests:**

No conflicts of interest declared by members on items on the agenda.

**Approval of Minutes:**

It was noted by the Chairperson that the Zoning Administrator's written report which was included in the original draft minutes from the October 13, 2014 meeting does not have to be attached to the ZBA minutes. His verbal report at meetings is appreciated. Fields commented that his written report will continue to be included in the Planning Commission minutes. Corrected minutes accepted as presented.

**Public Comment:** None

**Old Business:** Fields reported that proposed Amended Article XXVI has been reworded by the planning commission. This article was previously heard at a public hearing in Nov., 2013 and sent to the township board for approval. It was not acted on by the board at that time and has consequently been overlooked since. In the meantime several housekeeping corrections have been made and the planning commission is resubmitting this article to the township board for approval.

A question remains on whether a time limit for approval of the original amended article has expired, which may require another public hearing unless the board determines that it is not necessary.

Field also reported that the planning commission has not yet addressed whether the ZBA should be eliminated from PUD and special use decision making.

The proposed changes to the ZBA Notice of Public Hearing form were approved at the October meeting. It will be presented to the township board this month for their approval.

**New Business:** Election of Officers for 2015.

Moved by Hubble, seconded by Gerlach that the current officers remain the same for 2015. Each current officer confirmed they would continue. Motion approved. Officers for 2015 are: Lucy Gerlach, chairperson; Tina Fields, vice chairperson; David Lawicki, secretary.

Regular meeting dates for 2015 were set as follows: April 13, 2015; July 13, 2015; October 12, 2015, and January 11, 2016.

A request for reappointment of the ZBA terms for Lawicki and Gerlach will be submitted to the township board for approval at their next meeting.

Reappointment of planning commission members Backers and Fields for another three-year term will also be submitted to the township board for approval.

Zoning administrator Molby reported that he has received a proposed drawing for an addition to a dwelling on Crystal Beach Rd. that will require a variance. He gave each member a copy of what he had received. An actual petition application has not yet been received but he wanted the members to be aware of a potential variance request.

Next regular meeting: April 13, 2015.

Meeting adjourned at 7:37 p.m.

Pat Gray, Recording Secretary