

Special Meeting
April 29, 2015

Minutes approved 5/20/2015

A special meeting of the Clearwater Township Board was called to order by Supervisor Niederstadt at 7:00 p.m. The meeting was opened with the Pledge of Allegiance. Roll call vote of members: Seaman-present; Beland-present; Niederstadt-present; Crambell-present. Vance-present in the audience. Also present were deputy clerk, Gray and four guests.

Public Comment: None

PURPOSE OF THE MEETING: Interview and appoint one of three potential applicants for the position of Township Clerk to complete the term of Julie Vance who will be resigning effective June 1, 2015.

Applicants are: Tina Fields, Kathy Eldridge and Karen Findley.

Niederstadt gave a brief description of the job duties and explained that the new clerk could not take office until the day following Vances' resignation; however they will have the next month to train with Vance prior to being sworn in.

Supervisor conducted the interview process with each applicant individually from a set of questions which had been assembled by board members prior to the meeting. The applicants were interviewed alphabetically beginning with Kathy Eldridge, then Tina Fields and Karen Findley.

After the interview process, Crambell gave some background into her experience as a previous clerk and what the job involves. Vance also commented on the time commitment involved with certain duties of the office. Beland and Seaman each had questions for the applicants.

Karen Findley decided to withdraw her application stating she felt she did not have the extra time necessary to fulfill the position since she does work full time and has many current obligations.

Moved by Crambell, seconded by Beland to appoint Kathy Eldridge as township clerk to replace Vance. Roll Call vote: Seaman-yes; Beland-yes; Crambell-yes; Niederstadt-yes. Motion approved.

Public Comment: None

Motion to adjourn the meeting at 6:55 p.m. All in favor.

Respectfully Submitted,

Pat Gray, Deputy Clerk