

Clearwater Township
Planning Commission
Regular Meeting of May 4, 2015
As approved June 1, 2015

Call to Order, Pledge of Allegiance:

Chair Parzych called the meeting to order at 7:03 p.m., and opened with the Pledge of Allegiance.

Roll Call of Members and Recognition of Visitors:

Commissioners present: Backers, Fields, Parzych, Von See.

Commissioner absent: Vance.

Township official: Zoning Administrator Molby.

Public: Carol Backers.

Approval of Agenda:

MOTION by Backers, second by Von See, to accept the agenda as presented. Motion carried.

Call for Disclosure of Conflicts of Interests:

All commissioners declared no conflicts of interests.

Approval of Minutes:

MOTION by Backers, second by Von See, to accept the minutes of April 6, 2015 as presented. Motion carried.

Public Comment for Matters Not on the Agenda:

There was none.

Comments from Commissioners for Matters Not on the Agenda:

Commissioner Backers reminded everyone to vote tomorrow.

Fields and Parzych reported on things learned from the recent MTA seminar they attended (April 28, 2015); in particular that in order to do the job correctly, we should be continually looking at sections of both the master plan and the zoning ordinance, checking that the zoning ordinance reflects the vision of the master plan. As we see changes in the laws, we should move to incorporate them into our ordinance. Action on this matter is found under New Business.

Old Business:

Fields reported that the proposed amendment language for Article 26 of the Zoning Ordinance, along with the explanatory excerpts from the MZEA, and a covering memo, has all been transmitted to the Township Board for action, and sent via certified mail to the County Board of Commissioners for their review and comment.

Parzych reported that the Milton Township Planning Commission will hold a public hearing on their revised Master Plan, on May 12, 2015, at 7:00 p.m. Commissioner Backers may be able to attend. We would like to receive a copy of the approved plan.

There was discussion concerning the May 2, 2015, Cleanup Day. It appears that very few were actually asked to provide evidence of residency in Clearwater. This aroused concern that the township's bill for the day would be greater than it should be, because of abuse of the system. Should we seek volunteers to staff the clean-up time?

Report of Zoning Administrator:

Zoning Administrator Molby distributed his report for April 2015, which report is hereby incorporated into the record by reference, and a copy of which is attached to the permanent copy of these minutes as [Att A].

New Business

After discussion, the commissioners agreeing that inserting the ongoing review of both the Master Plan and the Zoning Ordinance into our monthly agenda, the following motion was made.

MOTION by Backers, second by Von See, to insert a new item for Ongoing Business, particularly for continual review of the Master Plan and the Zoning Ordinance, into our monthly agenda before Old Business. Motion carried.

Closing Public Comment:

Zoning Administrator Molby commented that Helena township has 3-4 large dumpsters, for Cleanup Day, with the Supervisor or other Board Members present to collect the fees.

Adjournment:

MOTION by Backers, second by Von See, to adjourn. Adjournment at 7:38 p.m.

Assignments:

- Fields to modify the monthly agenda form to accommodate the new item.

Next Meeting: June 1, 2015

Respectfully submitted,



Tina Norris Fields
Secretary

Zoning Administration Monthly Report APRIL Clearwater Township

6 Land Use Permits

3 Garages, Sheds 5155 ZIMMERMAN Rd., 5288 T&Z CIRCLE NW, 7716 HOLES DR.

1 Residences 4615 MORRISON Rd.

Residences with Attached Garage

Pole Barns

Resident Additions

Decks, Porches, etc.

2 Miscellaneous, Other Buildings 7655 RAYLO CT. Rd., 8381 HARWOOD TRL.

16 Field Checks

— Attorney Contacts

1 Planning Commission Meetings

24 Contacts with Public, Home and Land Owners

2 ZBA Meetings and/or Township Board Meetings

— Training Sessions

1 Zoning Violations



Zoning Administrator