

Making Payments

- Payments can be made in person at the Township Hall, placed in the indoor or outdoor LOCKED Drop Boxes at the Township Hall or by mail to PO Box 68, Rapid City, MI 49676 or paid by credit online.
- Make checks out to "Clearwater Township"; ***if paying cash, the exact amount owed is required (we do not make change).***
- Clearwater Township does not accept credit card payments in person.
- The Township does not accept responsibility for funds that are left in such boxes after hours. It is the taxpayer's responsibility to make sure funds are received by the Township on time.

PAYING YOUR TAXES ONLINE WITH A CREDIT/DEBIT CARD

Click on link below

[Online Payment Tax Search | Clearwater Township | BS&A Online](#)

If you need to contact someone regarding your property taxes, please email taxes@clearwatertwp.com.

Receipts

- Paid receipts can be obtained by including a self-addressed stamped, letter sized, envelope with your payment.
- If payment is made in person, we ask that you bring in your entire tax statement and we will stamp the bill paid.

We have instituted this policy to reduce the cost of administrative operations expenses.

Please keep in mind that the State of Michigan and the Federal government recognize your cancelled check and your mortgage statement as proof of payment. If you have any questions, or concerns regarding this policy, please contact us.

Escrow Accounts

- The original tax statement is always mailed to the property owner for your records.
- Each tax cycle the mortgage holder requests the tax amount due to the township to pay from your escrowed funds.
- If we receive the mortgage holder request before we process the tax bills, it will be noted that a copy of your tax statement has been sent to your mortgage provider.

Due Dates

Summer Taxes

- Due beginning July 1st and payable through September 14, without penalty or interest.
- September 15th through September 30th a 1% interest will be assessed.
- An additional 1% will be added to the unpaid balance on the first day of each month until paid in full.
- After February 14th a 3% late penalty will be added.

Deferment of Summer Taxes

Summer taxes can be deferred without penalty or interest until February 16th for principal residence of any taxpayer who meets the following requirements AND whose household income does not exceed \$40,000 per year.

- 62 years of age or older, including the unmarried surviving spouse of a person who was 62 years of age or older at the time of death.
- totally and permanently disabled or paraplegic, hemiplegic, or quadriplegic
- eligible service person, eligible veteran, eligible widow/widower
- blind person

Applications for deferment are available at the Township Office or by clicking the link below. Applications must be returned by September 14th each year. The local treasurer may require additional documentation to verify your claim.

[Deferment of Property Taxes](#)

Winter Taxes

- Due beginning December 1st and are payable through February 14, without penalty or interest.

Delinquent Taxes

- All unpaid taxes become delinquent on **March 1st**. At which time all unpaid taxes are turned over to Kalkaska County for collection and the Township will no longer accept payments.
- Payoff amounts must be obtained by calling 231-258-3310 and are only payable to Kalkaska County Treasurer. Contact information provided through the link below.

[Welcome to Kalkaska County, MI](#)

Non-Sufficient Funds

- All payments returned non-sufficient will be accessed fees.
- First Notice will be a fee of \$30
- Second Notice the fee will go up to \$35
- Third Notice will be from the Township Attorney and will have a notice of civil action as allowed per Act 236 of 1961, see below.

REVISED JUDICATURE ACT OF 1961 (EXCERPT) Act 236 of 1961

600.2952 Failure of maker to pay amount of dishonored check, draft, or order; liability; written demand for payment; delivery and text; effect of payment before trial; jurisdiction of action.

Sec. 2952.

(1) In addition to applicable penal sanctions, a person who makes, draws, utters, or delivers a check, draft, or order for payment of money upon a bank or other depository, person, firm, or corporation that refuses to honor the check, draft, or order for lack of funds or credit to pay or because the maker has no account with the drawee **is liable for the amount of the dishonored check, draft, or order, plus a processing fee, civil damages, and costs, as provided in this section.**

(2) A payee or an agent of a payee may make a written demand for payment of a check, draft, or order of the type specified in subsection (1), which demand may be delivered to the maker by first-class mail.

Address Changes

All changes of address for property taxes need to be requested on the Change of Address Form. Please visit our Applications and Forms page for additional Tax related forms.

[Clearwater Township - Applications & Forms](#)

Related Links

The Millage Rate database and Property Tax Estimator allows individuals and businesses to estimate their current property taxes.

[Property Tax Estimator](#)

Land Splits Information

Questions regarding land splits, combining parcels, or lot line adjustments should be directed to Clearwater Township Assessor Dawn Kuhns at [231-409-1827](tel:231-409-1827) or assessordawn@gmail.com.

Land Use Information

Questions regarding land use permits, the zoning ordinance, or code enforcement should be directed to the Clearwater Township Zoning Administrator at zoning@clearwatertwp.com.