

**Clearwater Township Board**  
**Kalkaska County, Michigan**  
**Thomas Backers-Supervisor, Melinda Booy-Clerk, JoAnne Childs-Treasurer, Greg**  
**Bradley-Trustee, Albert Keyes-Trustee**  
**Draft Meeting Minutes**  
**Budget Workshop January 8, 2022**

1. Call to order at 1:39pm-Pledge of Allegiance
2. Roll Call
  - a. All Board Present
  - b. Visitors/Public-Carol Backers, Jim Leffew
3. Public Comment
  - a. Jim-survey and legal budget for moving township alleys off the books this budget year
4. Disclosure of Conflict
5. Approval of Agenda
  - a. As amended, with addition of vote on hiring for maintenance and custodial positions. Motion-T. Backers, 2<sup>nd</sup>-A. Keyes
6. Approval of Minutes-n/a
7. Announcements:
  - a. Work with Treasurer and Clerk to review 2021 expenses as compared to 2020, 2019 and 2018
  - b. Charter password changes in order to allow for speed and ability to broadcast and record meetings
  - c. This meeting serves as preliminary meeting to establish budget which will commence on April 1, 2022
  - d. Initial gathering of information: first of three meetings required by law.
8. Estimated revenue and cash balances:
  - a. Treasurer-
    - i. Available per December meeting report
  - b. Clerk-
    - i. Expenditures including increased wages and staffing for 2022-2023
    - ii. COLA increases
    - iii. Collect regionalized township budgets and standardize wages and salaries accordingly-Staff, Committees, Board members and Commissions
  - c. Fire Department-
    - i. Reworking the pay structure
  - d. Personnel Hiring-

- i. Motion to hire John Bielski as Full Time Maintenance Supervisor at \$45,000/year contingent on background check and physical with 6 month performance reviews by Board.

Motion by T. Backers, 2<sup>nd</sup> by G. Bradley

Backers-yes, Booy-yes, Childs-yes, Bradley-yes, Keyes-yes

- ii. Motion to hire Craig VanLoon as Part Time Maintenance Staff for \$20/hour contingent on background check and physical with 6 month performance reviews by Board.

Motion by M. Booy, 2<sup>nd</sup> by A. Keyes

Backers-yes, Booy-yes, Childs-yes, Bradley-yes, Childs-yes

- iii. Motion to hire Ronetta Smith as Part Time Custodial Supervisor at \$18/hour and Doris Underwood as Custodial Staff at \$16/hour.

Motion by A. Keyes, 2<sup>nd</sup> by J. Childs

Backers-yes, Booy-yes, Childs-yes, Bradley-yes, Keyes-yes

9. Public Comment-none

10. Motion to Adjourn-M. Booy, 2<sup>nd</sup>-A. Keyes, meeting adjourned at 3:54pm

- a. Next Budget Meeting 02.19.2022 at 11am