

**Parks and Recreation Committee**  
Clearwater Township, Kalkaska County, Michigan  
Regular Meeting of May 3, 2022 at 6:00 PM  
Clearwater Township Community Center, 5407 River St, Rapid City, Michigan  
**MEETING MINUTES**  
*Approved June 7, 2022*

**Mission Statement:** *We work to provide clean and safe recreational areas for our residents to enjoy the outdoors and provide diverse recreational opportunities for the social, cultural, and physical well-being of our residents for present and future generations. We strive to protect the natural habitat and special outdoor places that enrich our lives and community.*

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- A. Call to Order at 6:02 PM
- B. Roll Call and Recognition of Visitors
  - a. Kristi Spencer-Nemec, Kelli Melenyk, JoAnne Childs, Tom Backers, Jim Leffew, Margret Spann, Carol Backers, Dave Halachukas
- C. Public Comment (3 minutes)
- D. Additions/Approval of Agenda
  - a. MOTION to approve agenda by Spencer-Nemec, seconded by Childs, motion carried
- E. Old Iron Bridge relocation: Tom Backers
  - a. The bridge is being moved on Thursday, May 5 to a temporary location. Gravel has been delivered. Working with Engineer and Architect to create the permanent location with ADA compliant path. Plans to build it as a monument and become a highlight feature in Freedom Park.
- F. Corrections/Approval of Minutes from last meeting
  - a. MOTION to approve meeting minutes by Melenyk, seconded by Childs, motion carried
- G. Reports
  - a. Chairperson: Kristi Spencer-Nemec
    - i. Freedom Park Tree Damage Community Service update
    - ii. Board updates:
      - 1. Still waiting on approved 2022-2023 fiscal year budget document
  - b. Vice Chair: Kelli Melenyk
    - i. Prein&Newhof - 5 year master plan *draft* for public review
      - 1. Special meeting for public input will be held June 14 at 6 PM
    - ii. Kayak launch updates
    - iii. Grant updates
      - 1. Monitor <https://www.kubotausa.com/hometown-proud/application-2022> to see if we get selected for public vote!
    - iv. Need to find new person to take seasonal photo bundles for banners
  - c. Secretary: open position
  - d. Board Member: JoAnne Childs
    - i. Ordering approved \$998.97 for 5 dog waste stations from Dog Waste Depot, price has increased to over \$1,222.27
      - 1. Carol Backers will look into more cost effective options
    - ii. MOTION to reimburse Childs \$153.65 for cemetery flags by Spencer-Nemec, seconded by Melenyk, motion carried
  - e. Maintenance Report: John Bielski
    - i. Unable to replace dog waste bags at Heritage so the lock need to be broken and

replaced.

H. Special Interest Community Groups

a. Heritage Festival Committee: Margret Spann

- i. Volleyball Tournament Fundraiser at Johnny's Torch Riviera on Saturday, May 21 at 11 AM
- ii. Heritage Days on Saturday, June 11, parade at noon, and activities in Freedom Park
  1. Seeking volunteers, vendors, and musicians!
- iii. Evenings on Rapid River at Freedom Park on Mondays from June 20 to August 1 from 5 PM -9 PM
  1. Seeking volunteers, vendors, and musicians!

b. Garden Group: Christine Johnson

I. Old Business

a. Freedom Park master plan - draft 3

b. *Future meetings:*

- i. *Add portable commercial BBQ pit and 5 dog station bundle to Freedom Park Master Plan*
- ii. *Lawyers interpretation of Road End Laws includes allowance of picnic tables and benches - for Paddle Antrim and developing Aarwood Trail non-motorized launch all lake/river accesses.*
- iii. *Heritage Park - Install dog waste stations and signs with trash bins around path*
- iv. *Webpage updates: texting important updates, donations for projects, lists of what can be sponsored, individual park pages, link to ATV/ORV trails, (use gtrlc.org as an example website).*
- i. *Memorial benches, picnic tables, plaques and bricks*
- v. *Pro Image quote for Rapid City signs - \$8,982.50 for 2 "Welcome" and 4 "Thanks for visiting" as well as refurbishing existing 2. Consider adding a single pitch roof and led solar lighting for visibility/protection from weather.*
- vi. *Vote on summer/fall bundles for Brittany Moazeni to continue taking seasonal photos for banners - vote on \$150 for each seasonal bundle, summer and fall bundles remaining.*
- vii. *Create Heritage Park draft master plan - Prein&Newhof*

J. New Business

K. Public Comment (3 minutes)

L. Adjournment - MOTION to adjourn at 7:33 PM by Spencer-Nemec, seconded by Melenyk, motion carried

Next meeting Tuesday, June 7, 2022 at 6:00 PM

Special Meeting Tuesday, June 14, 2022 at 6 PM for public input on P&R 5 Year Master Plan *DRAFT*

P&R Budget 2022-23 fiscal year: \$30k, remaining = \$26,739.94

- \$3,000 - Kayak launch (Board approved 3/17/22)
- \$106.41 - 3 Volleyballs (P&R approved 4/5/22)
- \$153.65 - American Legion Flags (P&R approved 5/3/22)