

Parks and Recreation Committee
Clearwater Township, Kalkaska County, Michigan
Regular Meeting of August 1, 2023 at 6:00 PM
Clearwater Township Community Center, 5407 River St, Rapid City, Michigan
MEETING MINUTES
Approved September 5, 2023

Mission Statement: *We work to provide clean and safe recreational areas for our residents to enjoy the outdoors and provide diverse recreational opportunities for the social, cultural, and physical well-being of our residents for present and future generations. We strive to protect the natural habitat and special outdoor places that enrich our lives and community.*

- A. Call to Order at 6:04 PM
- B. Roll Call and Recognition of Visitors
 - a. Kristi Spencer-Nemec, Kelli Melenyk, JoAnne Childs, Jim Leffew
- C. Public Comment (3 minutes)
- D. Additions/Approval of Agenda
 - a. MOTION to approve the agenda by Spencer-Nemec, seconded by Childs, motion carried.
- E. Corrections/Approval of Minutes from last meeting
 - a. MOTION to approve the past meeting minutes by Melenyk, seconded by Spencer-Nemec, motion carried.
- F. Committee Reports
 - a. Chairperson: Kristi Spencer-Nemec
 - b. Vice Chair: Kelli Melenyk
 - i. Concerns about lack of communication from the board and no clear purchase procedure policy change, but held up from making approved purchases.
 - ii. Grant updates -
 - 1. ReLeaf Michigan
 - a. Kristi to get a quote for 36" auger rental.
 - 2. Sparks Grant - will hear back in September if awarded
 - a. Boardman Nature Center is a great example to follow.
 - iii. GFA contracts - waiting on board approval for Heritage Park
 - iv. Missing Plaques/Signs - DNR plaque, no kayak launch sign
 - c. Secretary: open position
 - d. Board Member: JoAnne Childs
 - i. Garden Group - working on weeding
- G. Other Reports
 - a. Maintenance Report
 - i. Heritage Walking Trail, repairs and resealing - edging needed
 - ii. Heritage Park- water sprocket for hose needs to be installed on the outside of the pump house, drinking fountain needs to be ordered and installed. Water quality to be tested and potable water signs posted.
 - b. Heritage Festival Committee (www.rapidcityheritagefestival.org)
- H. Old Business
 - a. Freedom Park / Old Iron Bridge relocation - GFA drew up conceptual plans and cost estimates. Seeking grant funding to assist.
 - b. Volleyball Net System - donate old system to SEEDS once replaced

- c. Gym Floor Restoration - RFPs collected, waiting on board approval
- d. Heritage Park concept design - waiting on a signed contract with GFA
- e. Lamp Post Banners - updated quotes to be reviewed, Lisa working on the 4 images
- f. Park rules and signage - Ordinance #20 of 2007 - amendments adopted
 - i. Graphic Designer to assist with logo and design for signs
 - i. See sign at Birch St. Access for example
- g. *Future meetings:*
 - i. *Webpage updates needed: donations for projects, lists of what can be sponsored, individual park pages (use gtrlc.org as an example website).*
 - i. *Heritage Roadside Park (the Vietnam Memorial property off M-72) volunteers to develop mountain biking/multi-use trails, a disc golf course and a small ski/snowboard run.*
 - 1. *Lisa is looking into compliance on terms from the State on the Deed. At this time it is unclear who owns it and is paying taxes on it.*
 - 2. *Try to follow up with the Foundation. Look into the County Equalization Office on the deed or County Building Office records on memorial.*
 - ii. *Memorial Benches, Bricks, and Plaques*
 - 1. *Switch to memorial plaques that can be installed on benches.*
 - 2. *Need to find metal frames similar to existing benches.*

I. New Business

- a. North Region Active Transportation Plan invited us to be part of the Kankaska County non-motorized transportation stakeholders with their first meeting taking place on Friday, Sept. 1 from 10am-5pm. While they would like all townships to be in the loop, only one person can represent the county on this committee.

J. Public Comment (3 minutes)

K. Adjournment - MOTION to adjourn at 7:35 PM by Spencer-Nemec.

Next Regular Meeting: Tuesday, September 5, 2023 at 6:00 PM

P&R Budget 2023-2024 fiscal year: \$30k, remaining = \$29,221

- Up to \$100 - Youth Basketballs (P&R approved 4/4/23)
- \$129 - 2 women's / 2 men's Basketballs (P&R approved 4/4/23)
- Up to \$100 - no kayak launch signs (P&R approved 6/6/23)
- Up to \$100 - hardware, quick-crete, posts (P&R approved 6/6/23)
- Up to \$350 - DNR plaque (P&R approved 7/11/23)