

Parks and Recreation Committee
Clearwater Township, Kalkaska County, Michigan
Regular Meeting of January 17, 2023 at 6:00 PM
Clearwater Township Community Center, 5407 River St, Rapid City, Michigan
MEETING MINUTES
Approved February 7, 2023

Mission Statement: *We work to provide clean and safe recreational areas for our residents to enjoy the outdoors and provide diverse recreational opportunities for the social, cultural, and physical well-being of our residents for present and future generations. We strive to protect the natural habitat and special outdoor places that enrich our lives and community.*

- A. Call to Order at 6:01 PM
- B. Roll Call and Recognition of Visitors
 - a. Kristi Spencer-Nemec, Kelli Melenyk, JoAnne Childs, Margret Spann, Josh Kiel, Lois Kiel, Andrew Hulburt, Jim Leffew
- C. Public Comment (3 minutes)
- D. Additions/Approval of Agenda
 - a. MOTION to approve the agenda by Spencer-Nemec, seconded by Childs, motion carried.
- E. Corrections/Approval of Minutes from last meeting
 - a. MOTION to approve meeting minutes from Dec. 6 by Childs, seconded by Spencer-Nemec, motion carried.
- F. Special Guest:
 - a. Josh Kiel - presented proposals for converting Heritage Roadside Park (the Vietnam Memorial property off M-72) to mountain biking/multi-use trails, a disc golf course and a small ski/snowboard run. Aloft Disc Golf walked the property and believes there is potential for a Championship Level Course, which would bring in income for our township. They are willing to consult and provide some of the materials and resources. Sponsorship opportunities and volunteer time could cover the bulk of the cost of development. Each hole would cost ~\$1,500 for basket and tee pads, plus a bench and trash can. Each hole takes ~1 acre and 24-36 holes are recommended. This likely can be accomplished within 1 year and begin bringing in revenue by 2025. Once the suggested layout is designed, a portable course can be rented to test the layout before installation. Fundraising tournaments could also be held.
 - i. Next steps: Josh will be meeting with the Kalkaska County Planning Commission in February about their adjoining land. Some of the undergrowth needs to be cleared. The logging perimeter trail may need to be widened. A creek comes out at the lower property corner so DNR may need to be involved with trail development. Bring in Aloft Disc Golf for further consulting.
 - ii. MOTION by Spencer-Nemec to approve Josh to begin clearing underbrush at Heritage Roadside Park to assess for feasibility of trails and disc golf course after a liability form is signed, seconded by Melenyk, motion carried.
- G. Reports
 - a. Chairperson: Kristi Spencer-Nemec
 - b. Vice Chair: Kelli Melenyk
 - i. 5 year master plan - waiting on township supervisor to give Parks and Rec and Prein & Newhof access to DNR account to upload documents.

- ii. Grant updates - waiting on Board to designate Engineer of Record, then Architectural/Engineer Blueprints will need to be created with Cost Estimates for each project to apply for grants.
 - iii. Crosswalk signs - waiting on County Road Commission - Jim Leffew will ask at their next meeting.
 - iv. Requesting the Planning Commission to present at their March meeting - desire to develop a Greenways Trail System.
 - c. Secretary: open position
 - d. Board Member: JoAnne Childs
 - i. Working on a list and timeline of what needs to be done in our parks
- H. Other Updates
- a. Maintenance Report: John Bielski
 - i. Work order needed for dog waste stations to be installed at Lake Accesses.
 - ii. Work Orders Submitted:
 - 1. Kayak launch signs installed at Aarwood Trail and Lake St Bayou (Sept)
 - 2. Freedom Park- clearing path, boardwalk and play structure repairs (10/4)
 - 3. Heritage Park- water sprocket for hose needs to be installed on the outside of the pump house, drinking fountain needs to be ordered and installed (10/4)
 - 4. Rules signs need to be reposted at Cedar and Birch St. Accesses (11/8)
 - b. Heritage Festival Committee (www.rapidcityheritagefestival.org): Margret Spann
 - i. Heritage Festival Spaghetti Dinner Fundraiser coming up on February 11th at the Township Hall from 5-8pm. Tickets available in advance or purchased at the door.
 - ii. Heritage Festival June 22-25
 - iii. Evenings on Rapid River kicking off June 22 for 7 Thursdays.
 - c. Garden Group: Christine Johnson
- I. Old Business
- a. Freedom Park / Old Iron Bridge relocation
 - i. Waiting on Township Engineer of Record, Architectural/Engineer Blueprint drawings. and cost estimates for each project.
 - b. Division Street Access - Tree Removal
 - i. Waiting on estimate from Lars
 - c. Park rules and signage
 - i. Review Ordinance #20 of 2007 with amendments
 - d. Memorial Benches, Bricks, and Plaques (Childs looking into)
 - i. Switch to memorial plaques that can be installed on benches.
 - ii. Need to find metal frames similar to existing benches.
 - e. Volleyball Net System - awaiting more quotes (Spencer-Nemec working on)
 - f. Lamp Post Banners
 - i. Andrew Hulburt acquired quotes for Banners and new Rods
 - 1. Britten Banner includes BannerSavers (recommended)
 - 2. Pro Image includes installation
 - ii. MOTION by Spencer-Nemec to hold a special meeting January 27 at 2pm to review Park Rules and Signage and decided on images for banner design, seconded by Meleynk, motion carried.
 - g. *Future meetings:*
 - i. *Lawyers interpretation of Road End Laws includes allowance of picnic tables and benches - for*

- Paddle Antrim and developing Aarwood Trail non-motorized launch all lake/river accesses.*
- ii. *Webpage updates needed: donations for projects, lists of what can be sponsored, individual park pages (use gtrlc.org as an example website).*
- i. *Create Heritage Park draft master plan - Prein&Newhof*

J. New Business

- a. Pickleball Net quote \$389.95
 - i. MOTION by Spencer-Nemec to approve up to \$500 for Pickleball Net system plus shipping, seconded by Childs, motion carried.
 - ii. Consider adding taped lines for 2 courts in the gym
- b. 2023-2024 Fiscal Year budget planning - add to February agenda
 - i. Include gym floor refinishing
 - ii. Include Volleyball Net System
- c. Review 2023 meeting dates as the July meeting will fall on July 4th.
 - i. MOTION by Spencer-Nemec to move the regular July meeting to July 11, seconded by Melenyk, motion carried.

K. Public Comment (3 minutes)

- L. Adjournment - MOTION by Spencer-Nemec to adjourn at 8:27 PM, seconded by Childs, motion carried.

Next Regular Meeting: Tuesday, February 7, 2023 at 6:00 PM

P&R Budget 2022-23 fiscal year: \$29k, remaining = \$21,745

- \$3,000 - Kayak launch (Board approved 3/17/22)
- \$106.41 - 3 Volleyballs (P&R approved 4/5/22)
- \$153.65 - American Legion Flags (P&R approved 5/3/22)
- \$442.07 - Flowers (Board approved 5/19/22)
- \$1059.94 - Dog Waste Stations (Board approved 6/20/22)
- \$101.47 - Signs: non-motorized watercraft launch and no parking beyond this sign (P&R approved 8/2/22)
- \$200 - summer photos for banners by Lisa Lirones (P&R approved 7/5/22)
- \$200 - fall photos for banners by Lisa Lirones (P&R approved 10/4/22)
- \$816.14 - baseball bases and supplies (Board approved 10/20/22)
- \$274.57 - tarps for Heritage Pavilion (P&R approved 11/1/22)
- \$200 - winter photos for banners by Lisa Lirones (P&R approved 12/6/22)
- Up to \$500 - Pickleball Net System (P&R approved 1/17/23)