

Regular Meeting
April 18, 2018

Minutes Approved May 16, 2018

The regular meeting of the Clearwater Township Board was called to order at 7:01pm at the Clearwater Township Community Center by Trustee Dwight Seaman, with the Pledge of Allegiance.

Roll call of board members: Dwight Seaman-present; Mike Gaylord-present; Barb Crambell-present; Kathy Eldridge-present; Larry Niederstadt-not present. Also present, Marletta Day, as recording secretary and 15 guests.

Motion by Eldridge, seconded by Crambell, for Dwight Seaman to chair meeting, due to Niederstadt's absence.

All in favor. Motion passed.

Motion by Seaman, seconded by Eldridge, to approve the minutes from the regular meeting of March 21, 2018, with the following addition. After the Zoning Administrator Report: There were questions from the audience regarding how zoning violation cases are initiated. Acting Chair Seaman stated that violations can be reported by the community and that the board also recommends that they can be initiated by the Zoning Administrator. The purpose is to place an emphasis improving the image of the community. Concerns were expressed around how property owners are notified of violations. While a verbal notification might be possible, realistically, the first notification will be a written notice that is mailed to the property owner. The Zoning Administrator explained the process of assigning case numbers to maintain the privacy of the property owner when discussing cases with the township board.

All in favor. Motion passed.

Motion by Seaman, seconded by Gaylord, to approve the minutes from the annual meeting of March 31, 2018. All in favor. Motion passed.

Declaration of Conflict of Interest: No conflict.

Public Comment:

Rob Crambell voiced concern about charging a fee, to local children that play sports on the townships fields.

Approval of Agenda: Motion by Seaman, seconded by Gaylord, to approve agenda with the addition under New Business; Discussion pay rate increase for Maintenance personnel.

All in favor. Motion passed.

Treasurer's Report:

March 2018: Crambell reported: General Fund, all accounts, \$340,926.82; Public Improvement Fund, \$3,103.03; Road Improvement Fund, \$109,525.42; Fire Fund,\$235,326.64; Fire Equipment Fund, \$63,778.62; Tax Fund, \$37.08.

March 2018 Accountability Statement: The treasurer balanced with the bank, and the clerk balanced with the treasurer.

April 2018: Crambell reported: General Fund, all accounts, \$370,553.56; Public Improvement Fund, \$3,103.04; Road Improvement Fund, \$116,514.20; Fire Fund,\$234,176.48; Fire Equipment Fund, \$67,274.93; Tax Fund, \$27.65.

April 2018 Accountability Statement: The treasurer balanced with the bank, and the clerk balanced with the treasurer.

Clerk's Report: Motion by Gaylord, seconded by Crambell, paying bills from General Fund as presented, voucher #23150 through #23200.

Roll call vote: Gaylord-yes; Seaman-yes; Crambell-yes; Eldridge-yes. Motion passed.

Motion by Crambell, seconded by Seaman, paying bills from Fire Fund as presented, voucher #8150 through #8171.

Roll call vote: Seaman-yes; Crambell-yes; Gaylord-yes; Eldridge-yes. Motion passed.

Motion by Gaylord, seconded by Seaman, to approve postage for newsletter less than \$950.

Roll call vote: Crambell-yes; Seaman-yes; Gaylord-yes; Eldridge-yes. Motion passed.

Sheriff's Report: Deputy Beaver reviewed February and March reports, with notable activities. Deputy Beaver also provided board with Kalkaska Sheriff Office 2017 Annual Report.

Fire Department Report: Chief West informed board Whitewater Township is requesting a Mutual Aid Agreement which they want to bill when we call for assistance. Chief West will send them our agreement. West also reviewed with the board 3 options for the water point station. More information will be gathered and presented to the board.

Eldridge requested the board be notified when piece of property is to be used for Fire Department training. Eldridge will create a form, to be filled out by the Fire Department, and submitted for board awareness.

Motion by Seaman, seconded by Gaylord, to allow the Fire Department to purchase and install safety chains on Engine #1, not to exceed \$3000.

Roll call vote: Gaylord-yes; Seaman-yes; Crambell-yes; Eldridge-yes. Motion passed.

Hospital Report: Laura from hospital showed a picture of the purposed look of the hospital after construction. Each entrance will have a different color on the canopy, i.e. Red – Emergency; Blue – Main Entrance. Construction will begin once weather breaks.

Parks and Recreation: Gaylord reviewed with the board a list of improvements to the different Township parks. Possible improvements are: removal of trees in easements to improve parking, removal of brush to increase parking space area and adding markers to clearly define park boundaries.

Motion by Gaylord, seconded by Eldridge, to approve Kalkaska County Road Commission, the installation/replacement of signs, not to exceed \$1,650.57.

Roll call vote: Crambell-yes; Eldridge-yes; Seaman-yes; Gaylord-yes. Motion passed.

Motion by Gaylord, seconded by Crambell, to have Leo mark trees, and get bids for removal.

Roll call vote: Eldridge-yes; Seaman-yes; Crambell-yes; Gaylord-yes. Motion passed.

Planning Commission: Nothing to report.

Zoning Administration Report: Adam Parzych reviewed monthly report with board.

Assessor Report: No report.

Old Business

Iron Bridge Update: Eldridge reported a letter was sent from township attorney, stating she spoke with Mr. Stevens, and he is planning to refurbish the bridge in 2019. New engineering firm is being consulted in restoration of the bridge.

New Business

Review Mowing Bids Received & Make Selection: Board opened and reviewed 3 sealed bids, for the mowing of the township cemetery.

Motion by Eldridge, seconded by Crambell, to award Chain of Lakes Lawn and Snow, for \$340 per time.

Roll call vote: Gaylord-yes; Seaman-yes; Crambell-yes; Eldridge-yes. Motion passed.

Review Applicants and Select New Board of Review Member: Eldridge reported there was only 1 applicant for the position.

Motion by Seaman, seconded by Eldridge, to appoint Kernie Moore for the position as Board of Review Member.

Roll call vote: Crambell-yes; Eldridge-yes; Seaman-yes; Gaylord-yes. Motion passed.

Letter of Intent RE: Amendment 8 to Ordinance 22: Eldridge reported that this Amendment was approved by the board last month and a letter of intent has been received. As required, persons that filed this concern have 30 days to submit a petition with signatures from 15% of registered voters who voted in November 2016 Governor's election. A petition that meets the requirements would place the change in Amendment 8 on the November ballot. The updates contained in Amendment 8 are related to adding the word "lake".

Heritage Park Athletic Field & Township Hall Fees: Eldridge informed board there have been several different groups wanting to use our park fields. It has always been first come, first serve, but these groups want to schedule certain times. After much discussion, board agreed, our residents have first option. Eldridge will gather more information and present next meeting.

Pay Rate Increase for Maintenance Personnel: Motion by Seaman, seconded by Crambell, to increase Leo's wage to \$17.50 an hour.

Roll call vote: Eldridge-yes; Gaylord-yes; Seaman-yes; Crambell-yes. Motion passed.

Public Comment:

Ray Franz shared his qualifications and experience, and is running for position as 35th District State Senate. He answered several questions from the board and the audience.

Adjourned:

Motion by Seaman to adjourn meeting, seconded by Gaylordl. All in favor. Motion passed, ending meeting at 9:02 pm.

Respectively submitted by
Marletta Day, Recording Secretary