

Clearwater Township
Planning Commission
Special Meeting of June 4, 2018
As approved July 9, 2018

Call to Order, Pledge of Allegiance:

Chair Backers called the special meeting to order at 6:40pm, and opened with the Pledge of Allegiance.

Roll Call of Members and Recognition of Visitors:

Commissioners present: Backers, Casassa, Eldridge, Fields, Von See.

Township officials: Zoning Administrator Parzych

Public: James Lindner, Jule Moore, one person who declined to be identified.

Approval of Agenda:

MOTION by Casassa, second by Backers, to accept the agenda as presented. Motion carried.

Call for Disclosure of Conflicts of Interests:

Chair calls for commissioners to disclose any real or potential conflicts of interests.

There were none.

Master Plan Review:

- Distribution of current Master Plan
Copies were made available to all persons present.
- Explanation of what must be in a Master Plan
Chair Backers presented the different sections of the current Master Plan.
Section I, Introduction lays out the legal requirements for the Master Plan
Section II, Population Characteristics will use the 2010 Census figures updated by the Five-year update estimates;
Land Use Trends will be completed using updates from the Zoning Administrator for subsections A – Housing Additions, B – Commercial Additions, C – Industrial Additions, and D – Agricultural/Timber Resource Uses, while Subsection E – Recreational Land Uses will possibly be addressed by a reactivated Parks and Rec Committee;
Section III, Roads and Traffic will benefit from the updates Mike Gaylord has secured from the Kalkaska County Road Commission;
Section IV, Schools will be updated with information from the Rapid City Elementary school, to be secured by Commissioner Fields;
Section V, Fire, Police and Emergency Medical Services will receive updated information from the Fire Department as it has in the past.
Section VI, Other Pertinent Trends will receive input from the public and the Commission over the several months of the review process.
Section VII, Future Land Use Plans – The Master Plan “Vision Statement” will receive a

thorough review of objectives and the township's vision for accomplishing those objectives.

- Invitation to the public to offer insight an input
During discussion, Chair Backers indicated his desire to seek volunteers for the Alleyways Subcommittee from the village center landowners, who will be impacted; the need to approach the Township Board about reactivating the Parks and Rec Committee was raised; the question of devising a questionnaire to obtain public input was considered, as well as the question of available budget for such a survey.
- Schedule next public input meeting date
Rather than schedule many special meetings, we settled on a plan to make the Master Plan review an agenda item for regular meetings of the Planning Commission, every other month, beginning in August 2018

Contact information:

The contact people for public input on the Master Plan review are Jule Moore (Deputy Clerk), Tom Backers (Planning Commission Chair), and Tina Fields (Planning Commission Secretary).

Adjournment:

MOTION by Fields, second by Casassa, to adjourn. Adjournment at 7:18 pm

Assignments:

- Fields to contact the Township Board with the request to reactivate the Parks and Rec Committee, and to offer self as a volunteer.
- Fields to add Public Input for Master Plan review as an agenda item for August 2018, and bi-monthly thereafter.

Next Meeting: will be part of the regular meeting of August 6, 2018.

Respectfully submitted,



Tina Norris Fields
Secretary