

Clearwater Township Hall Remodel Meeting
June 26, 2018
Minutes Approved August 2, 2018

The Clearwater Township Hall Remodel meeting was on June 26, 2018 at 6:37 PM at the Clearwater Township Community Center by Clerk Eldridge.

Committee Members present: Clerk Eldridge, Deputy Clerk Moore and Bob Bergmann

Committee Members not present: Supervisor Niederstadt, Grace Beland, Jeff West and Truman Bicum

Also present: Kernie Moore

Meeting was opened with the Pledge of Allegiance.

Approval of Agenda: Motion by J. Moore and seconded by Eldridge to approve the agenda. All in favor.

Appoint Committee Chairperson: Motion by Eldridge and seconded by J. Moore to have Kernie Moore Chair the Township Hall Remodel Committee. All in favor.

Review of Past Documentation & Design Ideas from Silver Lake Engineering and JML Design Group:

Bergmann provided a copy of JML Design Group's (C. F. Campbell) business card. JML came out twice in 2017 to take measurements. They were going to submit a proposal, but this was not followed up on. J. Moore to contact JML Design to determine if they have any saved documents and are willing to work with the township on this. Provide an update to the board at the July 2018 meeting.

The group reviewed Silver Lake Engineering design plans that were drawn in 2014. Some of these ideas are still viable.

Identify Remodel Requirements: Focus from 2017 was handicap bathrooms, handicap entrance, kitchen update and more office space. It was noted that the building is approximately 6868 SQ FT; 68 feet by 101 feet; roof peak is 24 feet; side walls are 12 feet. Also need to address well and septic requirements as well as windows that are leaking. It was also suggested to investigate heating and cooling options. Need to understand what needs to come up to code with each phase of the remodel. Need to also investigate a protective covering for the gym floor. All present at the meeting agreed that the stage needs to be removed.

Assignment of Priority and Potential Phases:

Phase 1: Remove the stage and put in new office space here (cheapest phase)

Phase 2: Address handicap bathrooms and entrance (use old office space)

Phase 3: Kitchen and utility area

Last phase: look at parking space

Can we ask for volunteers to help with demolition and/or build? Will all volunteers need to be bonded or sign a waiver? Eldridge will check with MTA to see if volunteers can be used? Should we ask the community about volunteering their time?

The group felt that we can use the Silver Lake Engineering drawings as a start for rough plans. The committee will need a quote from JML Design to prepare designs for approval from the Township Board.

Tasks Assigned:

J. Moore to contact JML Design Group

J. Moore to check on Covermate 2" gym floor covering

Eldridge to contact MTA about how to work with volunteers

Next Meeting Date: Thursday, August 2, 2018 at 6:30PM at Township Hall

Adjourned: Motion to adjourn made by J. Moore at 7:34PM and seconded by Bergmann.
All in favor.

Respectively submitted,

Jule Moore, Recording Secretary