

Regular Meeting  
August 15, 2018

Minutes Approved September 19, 2018

The regular meeting of the Clearwater Township Board was called to order at 7:01pm at the Clearwater Township Community Center by Trustee Dwight Seaman, with the Pledge of Allegiance.

Roll call of board members: Barb Crambell-present; Mike Gaylord-present; Dwight Seaman-present; Kathy Eldridge-present; Larry Niederstadt-not present. Also present Marletta Day, as recording secretary and 28 guests.

Motion by Eldridge, seconded by Crambell, for Dwight Seaman to chair meeting, due to Niederstadt's absence. All in favor. Motion passed.

Motion by Seaman, seconded by Crambell, to approve the minutes from the regular meeting of July 18, 2018. All in favor. Motion passed.

Motion by Seaman, seconded by Crambell, to approve the minutes from the special meeting of July 25, 2018. All in favor. Motion passed.

**Declaration of Conflict of Interest:** No conflict.

**Public Comment:**

John Rogers, Manager of Kalkaska Road Commission reviewed with the board the Annual Report for 2018. Between 2015 and 2017, 89 miles of roads have been addressed, with an estimated 62 miles for 2018.

Terry Starr, new Superintendent for Kalkaska Public School, was introduced to the board, identifying Strategic Goal Areas and a Plan Summary for the next 5 years.

Motion by Crambell, seconded by Eldridge, to allow Kalkaska Public High School student or any student, to come and report 1 to 5 minutes at our meeting every month. All in favor. Motion passed.

Gisela Chilson inquired if anything has been done with noise control? Tom Backers replied it is to be discussed next month at the Planning Commission meeting.

Brian Kroll inquired about the 4 remaining roads, Hoiles, Gillet, Pine Circle and Shellway, requesting a time table when they would be fixed. Gaylord responded they would be looked at in the spring, and what the Road Commission recommended.

James Moore inquired how a road was determined to be fixed and the reasoning behind the choice. Board responded there are many factors and criteria's that go into choosing a road: safety, Road Commission's ratings and recommendations, funds, cost, traffic counts, and available equipment.

Norma Mariage inquired about the outhouses at Freedom Park, if they could be removed and port-a-johns like Heritage Park be installed. Mariage also reminded everyone that Oct 2<sup>nd</sup> is the 40 year old celebration for Freedom Park.

**Approval of Agenda:** Motion by Seaman, seconded by Gaylord, to approve agenda. All in favor. Motion passed.

**Treasures report** - Crambell reported: General Fund, all accounts, \$322,621.13; Public Improvement Fund, \$3,105.84; Road Improvement Fund, \$11,313.00; Fire Fund,\$219,883.31; Fire Equipment Fund, \$17,514.01; Tax Fund, \$168,261.35.

**Clerk's Report:** Motion by Gaylord, seconded by Seaman, paying bills from General Fund as presented, voucher #23330 through #23461.

Roll call vote: Crambell-yes; Seaman-yes; Gaylord-yes; Eldridge-yes. Motion passed.

Motion by Gaylord, seconded by Crambell, paying bills from Fire Fund as presented, voucher #8216 through #8260.

Roll call vote: Seaman-yes; Gaylord-yes; Crambell-yes; Eldridge-yes. Motion passed.

**Accountability Statement:** The treasurer balanced with the bank, and the clerk balanced with the treasurer.

**Sheriff's Report:** Deputy Kyle Beaver reviewed July's report with the board, and answered questions. Beaver stated July 4<sup>th</sup> weekend went very well. Still waiting on Antrim County, once gathered, will submit numbers for the July 4<sup>th</sup> week.

**Fire Department Report:** Greg Bradley, informed board, everyone has had their physicals, except himself. Clerk Eldridge responded that she has received physical reports for 2 fire fighters.

**Hospital Report:** Mike Berendsohn, new EMS Director, reviewed the Community Outreach program, introduced the Echo Unit, supported the renovation of the Fire Department for 24 hour coverage.

**Parks and Recreation:** Jule Moore reported on activities being done to Freedom Park. Next week, security cameras will be installed at Heritage Park and in the Gym. Pine Street has large oak tree that needs to be taken down, due to getting into area, and new estimate submitted. Board decided to table till next meeting.

**Planning Commission:** Eldridge requested sending out letters to the property owners of abandoned alleys. Motion by Seaman, Seconded by Crambell, to spend the money to mail these to the people that are involved. Roll call vote: Crambell-yes; Seaman-yes; Eldridge-yes; Gaylord-yes. Motion passed.

**Zoning Administration Report:** Adam Parzych reviewed monthly report with board.

**Assessor Report:** Not present.

### **Old Business**

**Fire Station Remodel Committee & Township Hall Remodel Committee Update:** Dave Johnson, engineering firm in Traverse City presented to the board a proposal for a Needs Assessment at a cost of \$5,900. It would an evaluation of both buildings, architectural and construction, including wiring, plumbing HVAC, roofs interior and exterior, to see exactly what needs to be done, with the option of possibly building 1 facility to accommodate all needs, present and future. Assessment also looks at remodeling vs new.

**Gym Floor Refinishing Reminder:** Reminder Aug 22<sup>nd</sup> thru Sept 4<sup>th</sup> gym will be closed due to the floors being redone.

**July 4<sup>th</sup> Expenses Report:** Eldridge reported numbers are still being gathered.

**Risk Review Findings:** Eldridge reported on results, minor repairs, and are being addressed.

Motion by Eldridge, seconded by Crambell, to spend up to \$1200 to purchase a cabinet for the Maintenance garage for flammables.

Roll call vote: Crambell-yes; Seaman-yes; Gaylord-yes; Eldridge-yes. Motion passed.

**Annual Audit Update:** Crambell reported the 2 day audit went really well, will have the results in a couple of months.

**Primary Election Update:** Eldridge reported Fire Department passed, and Amendment 8 failed, which will revert back to original.

**New Business**

**Township Supervisor Update:** Eldridge read Larry Niederstadt's letter of resignation of Supervisor.

Motion by Eldridge, seconded by Seaman, to accept Larry Niederstadt's letter of resignation.

All in favor. Motion accepted.

**Rapid River Fire Agreement for July 2018 to June 2019:** Eldridge reported nothing has been received as of yet from Rapid River.

**Re-Appoint ZBA Member Lucy Gerlach for 3 Yr Term:** Motion by Eldridge, seconded by Seaman, to re-appoint Lucy Gerlach for a 3 year term ending September 2021, as a ZBA member.

Roll call vote: Seaman-yes; Crambell-yes; Gaylord-yes; Eldridge-yes. Motion passed.

**Consider Appointment of Tom Pierce As ALT to Plan Comm.:** Motion by Seaman, seconded by Crambell, to appoint Tom Pierce as Alternate to Planning Commission.

Roll call vote: Eldridge-yes; Crambell-yes; Seaman-yes; Gaylord-yes. Motion passed.

**Public Comment:**

Linda reported the Sheriff was very pleased in using the jet ski for the July 4<sup>th</sup> week, with hopes in using again in the future.

**Adjourned:**

Motion by Seaman to adjourn meeting, seconded by Crambell. All in favor. Motion passed, ending meeting at 8:50 pm.

Respectively submitted by  
Marletta Day, Recording Secretary