

Clearwater Township
Planning Commission
Regular Meeting of June 27, 2016
As approved July 7, 2016

Call to Order, Pledge of Allegiance:

Chair Parzych called the meeting to order at 7:12 p.m., and opened with the Pledge of Allegiance.

Roll Call of Members and Recognition of Visitors:

Commissioners present: Backers, Eldridge, Fields, Parzych, Von See.

Township officials:

Public: Jerry Cannon

Approval of Agenda:

To accommodate Jerry Cannon's presentation, the Commission agreed to move the New Business discussion ahead of Ongoing Permanent Business.

MOTION by Backers, second by Von See to accept the agenda as amended. Motion carried.

Call for Disclosure of Conflicts of Interests:

There were none.

Approval of Minutes:

MOTION by Parzych, second by Von See, to accept the minutes of the meeting of June 6, 2016 as presented. Motion carried.

Public Comment for Matters Not on the Agenda:

There was none.

Comments from Commissioners for Matters Not on the Agenda:

Commissioner Backers commented that there are many candidates for the primary. He has literature and signs available.

Ongoing Permanent Business:

Trailers parked on residential property – discussion resulted in the consensus that until we get a real complaint about RVs parked in someone's driveway or on someone's property causing a problem, we will not change the existing language of the ordinance; it addresses "storage" rather than "parking."

Waterfront fifty-foot setback – discussion included the question of whether the zoning ordinance language should make provision for "safe and adequate access to the water within the fifty-foot setback." The decision was that each case should be evaluated on its individual merit, and that we should look at what other jurisdictions are doing.

Old Business:

There was no news regarding Kalkaska County’s proposed change to its dwelling size requirements.

Report of Township Representative:

Trustee and Clerk Eldridge – The township board seeks assistance from the planning commission to craft a policy to address temporary leave of absence for salaried officials. What are the standards, nationally? The policy would apply to elected or appointed salaried officials. After a protracted discussion, the following motion was made:

MOTION by Backers, second by Parzych, that the topic of salaried official leave of absence be moved to agenda for September. Motion carried.

If the road millage passes in November, the roads to be taken care of will be selected. The roads on the list for consideration are: Zimmerman, Wilhelm, the balance of Morrison, Hoiles, West Plum Valley, Pine Circle, Shell-Way, Baggs, the balance of Valley, Kellogg. Road Commissioner John Rogers has applied to the state for supplemental assistance.

The timber revenue is now close to \$23,000. This money is going into the public improvement fund. Backers indicated serious concern that the concept of capital improvement program has not been properly understood by all of the township board members.

Report of Zoning Administrator:

Report from Acting Zoning Administrator Parzych – there will be a written report next time. In the packet was the report for May from Zoning Administrator Molby, which report is hereby incorporated into the record by reference, and a copy of which is attached to the permanent copy of these minutes as [Att A]. Parzych reports that he has been going out with Guy to learn the ropes.

New Business [*Editorial note: we took this first item out of chronological order and dealt with it before the Ongoing Permanent Business item.*]

Jerry Cannon – What are the dimensional and setback requirements for the planned iconic ceramic flag sign to be placed at the entrance of the Michigan Heritage Memorial Park on M-72? The dimensions that are being considered for pricing quote are: 5 ft high by 9.6 ft long, 6 ft high by 11.5 ft long, 7 ft high by 13.4 ft long, and 8 ft high by 15.3 ft long. Following discussion, the Commission determined that a new article for the zoning ordinance should be crafted.

MOTION by Backers, second by Parzych, to form a committee to research and write a separate article for the zoning ordinance to address memorial structures. Motion carried.

Roll call vote:
 Von See - yes,
 Backers - yes,
 Parzych - yes,

Fields - yes,
Eldridge - yes

Appointed to the committee, were: Eldridge, Backers, Fields.

Parzych term expiring – Fields reported that Commissioner Parzych’s term is expiring at the end of June. She stated she had overlooked that fact until doing the attendance records for the second quarter. She has spoken already with Supervisor Niederstadt and Trustee Beland about the need to set a special meeting of Township Board to reappoint Parzych before July 1.

Closing Public Comment:

Backers invited Parzych, as a candidate for township supervisor, to attend the “Meet the Candidates” forum, Wednesday, July 27, at 7 p.m., at the Clearwater Township Hall.

Adjournment:

MOTION by Backers, second by Fields, to adjourn. Adjournment at 8:49 p.m.

Assignments:

- Committee members, Backers, Eldridge, and Fields, to prepare proposed language for new article to the zoning ordinance to regulate monuments and memorial structures within the township.
- Clerk Eldridge will notify Pat Gray of the special meeting on July 7, 2016.

Next Meeting: July 7, 2016

Respectfully submitted,



Tina Norris Fields
Secretary

Zoning Administration Monthly Report MAY 2016 Clearwater Township

6 Land Use Permits

- Garages, Sheds 2746 HOILES DR., 6808 CRYSTAL BAY RD., 6455 GILLET RD.
- / Residences 6376 CRYSTAL BAY RD.
- Residences with Attached Garage
- Pole Barns
- Resident Additions
- / Decks, Porches, etc. 6704 RAPID CHYRL.
- / Miscellaneous, Other Buildings 5453 CHURCH ST. TRLR. REARXED

9 Field Checks

— Attorney Contacts


1 Planning Commission Meetings

11 Contacts with Public, Home and Land Owners SET BACKS, BLDG. SIZE, DECKS, SHEDS, GARAGES, SIZE & ADDITONS, POLE BARN PLACE

— ZBA Meetings and/or Township Board Meetings

— Training Sessions

— Zoning Violations



Zoning Administrator