

Regular Meeting
December 19, 2019
Minutes Approved January 16, 2020

The regular meeting of the Clearwater Township Board was called to order at 7:01 pm at the Clearwater Township Community Center by Supervisor Mike Gaylord, with the Pledge of Allegiance.

Roll call of board members: Barb Crambell-present; Greg Bradley-present; Jeremy Morrison-present; Mike Gaylord-present; Kathy Eldridge-not present; Jule Moore, Deputy Clerk-present. Also present 18 guests in audience.

Declaration of Conflict of Interest: No conflict.

Public Comment: West asked Gaylord if Moore had talked to him about a fee schedule. Gaylord confirmed that she had.

Approval of Agenda: Motion by Gaylord, seconded by Crambell, to approve agenda. All in favor. Motion passed.

Board Member Update:

Accept Resignation of Clerk: Motion by Crambell, seconded by Morrison, to accept Kathy Eldridge's resignation letter.

Roll call vote: Bradley-yes; Morrison-yes; Gaylord-yes; Crambell-yes. Motion passed.

Appoint Clerk: Motion by Crambell, seconded by Bradley, to appoint Jule Moore for the position of Clerk, for the duration of the Clerk's term.

Roll call vote: Gaylord-yes; Crambell-yes; Bradley-yes; Morrison-yes. Motion passed.

Clerk Oath of Office: Jule Moore took oath of office for Township Clerk.

Approval of Minutes:

Motion by Crambell, seconded by Moore, to approve the minutes from the regular meeting of November 21, 2019.

Roll call vote: Gaylord-yes; Crambell-yes; Morrison-yes; Bradley-yes; Moore-yes. Motion passed.

Motion by Gaylord, seconded by Bradley, to approve the minutes from the special meeting of November 21, 2019.

Roll call vote: Crambell-yes; Bradley-yes; Morrison-yes; Moore-yes; Gaylord-yes. Motion passed.

Motion by Gaylord, seconded by Bradley, to approve the minutes from the special meeting of December 4, 2019.

Roll call vote: Morrison-yes; Bradley-yes; Crambell-yes; Gaylord-yes; Moore-yes. Motion passed.

Treasurer's Report: Crambell reported: General Fund, all accounts, \$331,998.63; Public Improvement Fund, \$3,112.30; Road Improvement Fund, \$48,760.49; Fire Fund,\$120,346.57; Fire Equipment Fund, \$22,019.95; Tax Fund, \$5.34.

Motion by Gaylord, seconded by Bradley, to allow the treasurer's office to purchase a laptop, no more than \$1,500.

Roll call vote: Bradley-yes; Crambell-yes; Morrison-yes; Gaylord-yes; Moore-yes. Motion passed.

Clerk's Report: Motion by Moore, seconded by Crambell, paying bills from General Fund as presented, voucher #24265 through #24302.

Roll call vote: Bradley-yes; Morrison-yes; Crambell-yes; Gaylord-yes; Moore-yes. Motion passed.

Motion by Moore, seconded by Crambell, paying bills from Fire Fund as presented, voucher #8620 through #8634.

Roll call vote: Moore-yes; Morrison-yes; Crambell-yes; Bradley-yes; Gaylord-yes. Motion passed.

Accountability Statement: The treasurer balanced with the bank, and the clerk balanced with the treasurer.

Supervisor's Report: Mike Gaylord welcomed Jule Moore to Township Clerk position and thanked Kathy Eldridge for 6 yrs of service.

Fire Department Report: Fire Chief Fabiano reported that the Fire Station remodel efforts are moving along as well as November's monthly activities, reporting 33 total incidents.

Motion by Crambell, seconded by Moore, to approve up to \$3,000 for kitchen appliances.

Roll call vote: Crambell-yes; Moore-yes; Morrison-yes; Gaylord-yes; Bradley-yes. Motion passed.

Sheriff's Report: Deputy Nate Deveneau reviewed November's monthly activities.

Hospital Report: No Report

Planning Commission: No Report

Zoning Administration Report: Parzych reported November's monthly activities.

Parks and Recreation: Moore reported that Christmas lights for street light poles were purchased but due to the time frame they were received they will not be used until next year.

Old Business

Motion by Moore, seconded by Crambell, to go into close session pursuant to Section 8(h) of open meetings act, being MCL 15.268(h), to consider the written memos from our attorney dated November 25, 2019, and December 13, 2019, and December 14, 2019 which is exempt from disclosure by Section 13(1)(g) of the Michigan Freedom of Information Act, being MCL 15.243(1)(g). The memos are subject to the attorney-client privilege.

Roll call vote: Moore-yes; Gaylord-yes; Crambell-yes; Bradley-yes; Morrison-yes. Motion passed.

Audience was excused and board entered into closed session at 7:25 pm.

Returned to open session at 7:54 pm.

Glade Valley Rd Bridge: Motion by Crambell, seconded by Morrison, to create a proposal to work with Mr. Stevens' attorney, David Caldon, given Mr. Stevens responsibility of the bridge, but allowing our residents to have use of the bridge, ownership of the bridge.

Motion rescinded.

Motion by Moore, seconded by Morrison, that the township have our Traverse City attorney, enter into negotiations with Mr. Stevens' attorney, that would provide Stevens with ownership and responsibility for the bridge, while at the same time maintaining public access to the bridge permanently.

Roll call vote: Morrison-yes; Crambell-yes; Bradley-yes; Moore-yes; Gaylord-no. Motion passed.

Township Policy Document: Gaylord reported all board members have received policies, and encouraged board to review and send comments to Moore. Plan to be reviewed at January's monthly board meeting.

New Business

Appoint Bob Bergmann to New 3 yr Term on ZBA: Motion by Crambell, seconded by Morrison, to appoint Bob Bergmann to a new 3 year term on the ZBA.
All in favor. Motion passed.

Appoint Board Representative to Planning Commission for 2020: Motion by Gaylord, seconded by Crambell, to appoint Jule Moore to the Planning Commission as representative of the township board.
All in favor. Motion passed.

Approve Bid Placement for Survey of Rapid City Rafkin Plat: No Motion; issue put to rest.

Approve Poverty Exemption Resolution: Motion by Bradley, seconded by Crambell, to accept this resolution here, #6 of 2019.
Roll call vote: Moore-yes; Morrison-yes; Bradley-yes; Crambell-yes; Gaylord-yes; Motion passed.

Discuss Road Improvements for 2020: Motion by Moore, seconded by Crambell, the number one priority road for the 2020 season to do Shellway Drive, if any leftover then Pine Circle.
Roll call vote: Bradley-yes; Crambell-yes; Gaylord-yes; Morrison-yes; Moore-yes. Motion passed.

MERS Employer Contribution: Motion by Moore, seconded by Crambell, to make an additional MERS contribution of \$2,000 for the calendar year ending December 31, 2019.
Roll call vote: Crambell-yes; Bradley-yes; Morrison-yes; Moore-yes; Gaylord-yes. Motion passed.

Motion by Moore, seconded by Crambell, to pay an additional \$100 to the MERS monthly payment for the calendar year ending December 31, 2020.
Roll call vote: Bradley-yes; Morrison-yes; Crambell-yes; Gaylord-yes; Moore-yes. Motion passed.

Keys to Twp Hall: Motion by Gaylord, seconded by Morrison, to start replacing all the locks and replacing keys to only people we have signed out, and those that have been approved to have a key to the hall.
Roll call vote: Crambell-yes; Bradley-yes; Morrison-yes; Gaylord-yes; Moore-yes. Motion passed.

Public Comment:

Residents voiced concern about the Glade Valley Rd bridge.

Motion by Morrison, seconded by Gaylord, to strike out the ownership part of the first motion that we made discussing the bridge with our attorney and Stevens' attorney.
Roll call vote: Moore-no; Gaylord-yes; Crambell-no; Bradley-yes; Morrison-yes. Motion passed.

Adjourned:

Motion by Gaylord to adjourn meeting, seconded by Bradley. All in favor. Motion passed, ending meeting at 8:20 pm.

Respectively submitted by
Marletta Day, Recording Secretary