

Clearwater Township

Survey/Parcel Map drawn to scale along with accurate legal description Information:

A sealed survey or Parcel **shall** be submitted that complies per Clearwater Township Land Division Ordinance 27, Sec 5, for all land divisions/combinations and re-descriptions except for combinations involving platted lots of record.

Name Surveyor/Drafter: _____

Survey Company: _____

Date of Survey/Parcel Map: _____

Survey Number: _____

Owner Information:**Applicant (If not the Owner)**

(Owner Must Sign, unless a letter of representation is supplied)

Name: _____

Name: _____

Name: _____

Name: _____

Address: _____

Address: _____

Phone Number: _____

Phone Number: _____

Email: _____

Email: _____

*** Owner certifies that all known persons with an interest in the subject property have been identified (attach additional sheet if necessary).**

AFFIDAVIT and permission for municipality, county, and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, agree to comply with the conditions and regulation provided with this parent parcel division. Further, I agree to give permission for official of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspections. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance and the State Land Division Act (formerly the subdivision control act P.A. 288 of 1967, as amended (Particularly by P.A. 591 of 1996 and P.A. 87 of 1997), MCL 560.101 et seq.) and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction, or other property rights.

Finally, even if this division is approved, I understand local ordinance and state Acts change from time to time, and if changed, the divisions made here must comply with the new requirements (apply for division approval again) unless deeds representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Owner Signature: _____ Date: _____

Owner Signature: _____ Date: _____

Fee \$25 per application with an additional \$10 per division or adjustment. No additional charge for combination of existing metes & bounds parcels/platted lots of record.

Total: \$ _____ Date Paid: _____

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All the following attachments MUST be included prior to any approval.

<p>○ A. A survey/parcel map that complies with the requirements of the Land Division Act, Sec 109 (1)(a): <i>Each resulting parcel has an adequate and accurate legal description and is included in a tentative parcel map showing area, parcel lines, public utility easements, accessibility, and other requirements of this section and section 108. The tentative parcel map shall be a scale drawing showing the approximate dimensions of the parcel; Such as;</i></p>
<p>➤ current boundaries (as of March 31, 1997),</p>
<p>➤ all previous division made after March 31, 1997 (indicate when made or none),</p>
<p>➤ the proposed division(s),</p>
<p>➤ dimensions of the proposed divisions,</p>
<p>➤ existing and proposed road/easement right-of-way(s),</p>
<p>➤ easements for public utilities from each parcel to existing public utility facilities,</p>
<p>➤ any existing improvements (buildings, wells, septic system, driveways, etc.) and</p>
<p>○ B. A copy of the Kalkaska County Road Commission or MDOT approval document, whichever is applicable.</p>
<p>○ C. A Fee of _____ (\$25 application fee with an additional \$10 per split)</p>
<p>○ D. Proof of payment of taxes and/or special assessments for current year if billed.</p>
<p>○ E. All property taxes and special assessments due on the parcel or tract subject to the proposed division for the 5 years preceding the date of the application have been paid, as established by a certificate from the county treasurer (PA 23 of 2019)</p>
<p><i>Note: This is issued by the Kalkaska County Treasurer and there is a \$5.00 fee.</i></p>
<p><i>Kalkaska County Treasurer 605 N. Birch Street Kalkaska, MI 49646 Phone: 231-258-3310 Website: kalkaskacounty.org</i></p>
<p>○ F. Proof of fee ownership of land; copy of deed</p>
<p>○ G. History and Specifications of any previous division of Parcel to be divided as of March 31, 1997.</p>

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Date Complete Application Received: _____

Clearwater Township has _____ the Land Division for parcel
40-004-____ - ____ - ____ for the _____ tax year.

Please NOTE:

Clearwater Township and Kalkaska County do not do MID-Year splits therefore for the remainder of the _____ tax year the parent parcel(s) will be billed.

Approval of a division is not a determination that the resulting parcels comply with other Township or County Ordinances or regulations not regulated under the Clearwater Township Land Division Ordinance.

The Township and its officers and employees shall not be liable for approving a land division if building permits for construction on the parcels are subsequently denied because of inadequate water supply, sewage disposal facilities, dunes, wetlands and/or otherwise.

A land division approval is not final until either (a) the time for appeal in Ordinance Section 8 has expired without an appeal being filed or (b) the Zoning Board of Appeals has affirmed the Township Assessor's approval.

TREASURER: As of _____, 20____, Township Records show that all taxes, Special Assessments, Fees and/or penalties billed to date on the above referenced parcel (s) have been paid.

Treasurer Signature

ZONING: The proposal meets all Township Zoning and Land Use Requirements.

Zoning Administrator Signature

ASSESSOR, The proposal is eligible for split, combination or re- description; all ownership records are in order; accurate survey/parcel map and description have been provided.

Assessor Signature

Date

Approved
Conditions, if any:

 Denied
Land Division Ordinance Section: _____