

Clearwater Township Board Special Meeting  
November 17, 2020  
Unapproved Draft Minutes

A special meeting of the Clearwater Township Board was called to order on November 17, 2020 at 7:00 PM at the Clearwater Township Hall to approve November bills and payroll and conduct any other normal board business as needed.

Meeting was opened with the Pledge of Allegiance.

Roll call of board members: Jule Moore-present; Barb Crambell-present; Greg Bradley-present; Jeremy Morrison-present. Also present 3 guests in audience.

Motion by Moore, seconded by Morrison, that Barb Crambell, Treasurer, chair the meeting, in lieu of Supervisor vacancy. All in favor. Motion passed.

**Declaration of Conflict of Interest:** No conflict.

**Public Comment:** Terry Starr, Superintendent of Kalkaska Public Schools, informed the board that on October 19, 2020, the Kalkaska Public Schools Board of Education approved the district to proceed with steps needed to prepare for a May 2021 bond vote. This request would not require a millage increase but extends the current debt levy for 6 more years. The focus would be an investment in early childhood. More information and detail will be presented in the future.

**Approval of Agenda:** Motion by Crambell and seconded by Moore to approve the agenda. All in favor. Motion passed.

**Purpose of Meeting:** Approve November bills and payroll in light of new MDHHS orders issued on November 15, 2020. Regular board meeting scheduled for November 19, 2020 has been cancelled. Per MTA, all in person meetings are cancelled starting November 18 through December 8, 2020 and need to be done virtually. This prompted the current board to conduct the November business on November 17, 2020.

**Treasurer's Report:** Crambell reported: General Fund, all accounts, \$401,225.48; Public Improvement Fund, \$3,113.70; Road Improvement Fund, \$26,751.56; Fire Fund,\$105,237.39; Fire Equipment Fund, \$100,671.23; Tax Fund, \$24.45.

**Clerk's Report:** Motion by Moore, seconded by Crambell, to pay bills from General Fund as presented, voucher #24829 through #24907.

Roll call vote: Morrison-yes; Bradley-yes; Moore-yes; Crambell-yes. Motion passed.

Motion by Moore, seconded by Crambell, to pay bills from Fire Fund as presented, voucher #8852 through #8891.

Roll call vote: Moore-yes; Bradley-yes; Morrison-yes; Crambell-yes. Motion passed.

**Accountability Statement:** The treasurer balanced with the bank, and the clerk balanced with the treasurer.

Treasurer Crambell stated that the 2020 Winter Tax bills will be mailed out the first week of December.

**Approve Minutes:** Motion by Crambell, seconded by Moore, to approve the minutes from the regular meeting of October 15, 2020. All in favor. Motion passed.

**Fire Department Report:** Fire Chief Paul Fabiano reviewed October monthly activities of 34 incidents. November is already proving to be a busy month. Two additional fire department members, when approved, will bring their total membership to 13. Letters for Annual Physicals were mailed out on November 16, 2020. All physicals are to be completed by January 31, 2020. Chief Fabiano stressed that COVID-19 is on the rise in Clearwater Township; it is so important for residents to follow CDC guidelines. He thanked the current board and is looking forward to working with the new board.

Clerk Moore stated that the paperwork to acquire the loan for the new Fire Tanker/Pumper is in process; this paperwork from Attorney Graham will be left for the incoming board to manage.

Motion by Bradley, seconded by Moore to hire Cadet Caleb Smith as a regular member of the Fire Department and include all back pay for the month since they were late to officially transition on his 18<sup>th</sup> birthday; he did participate on runs this past month.

Roll call vote: Moore-yes; Morrison-yes; Bradley-yes; Crambell-yes. Motion passed.

Motion by Bradley, seconded by Crambell, to hire Benjamin Berthelot as a Fire Fighter II to the Fire Department. All in favor. Motion passed.

**ZBA Resignation:** Motion by Moore, seconded by Crambell to accept R. Bergmann's resignation from the ZBA. All in favor. Motion passed.

**Township Board Secretary Resignation:** Motion by Crambell, seconded by Moore to accept M. Day's resignation as board secretary. All in favor. Motion passed

**Approve Audit Report for Fiscal Year ending March 31, 2020:** Motion by Crambell, seconded by Moore to approve the audit report. All in favor. Motion passed.

Appreciation expressed to the Juniper Garden Club for their donation of a new flag for Heritage Park.

**Public Comment:** Current board members thanked each other for their hard work and efforts. A lot of good work has been done this past year. Best wishes were expressed for the incoming board.

**Adjourn:** Motion to adjourn made by Crambell and seconded by Moore at 7:24 PM. All in favor. Motion passed.

Respectively submitted,  
Jule Moore, Clerk