

Clearwater Township Board

Meeting Minutes-DRAFT

Kalkaska County, Michigan

January 21, 2021

1. Call to Order/Pledge of Allegiance
 - a. Meeting called to order at 7:02pm EST
2. Roll Call and Recognition of Visitors
 - a. All Board Members present-Tom Backers, Melinda Booy (virtual), JoAnne Childs, Gregory Bradley (virtual), Albert Keyes
 - b. Public present-Linda and John Bicum (virtual), Brad Wierde (virtual), Dan Packer (virtual), John and Sherry Boucher (virtual), Mike and Cathy Stevens (virtual), Jim Leffew, Margret Spann
3. Public comment
 - a. None provided
4. Disclosure of conflict
 - a. None provided
5. Approval of Agenda-01.21.2021
 - a. M. Booy Motion, T. Backers-2nd
 - b. Unanimous approval by present board
6. Approval of Meeting Minutes-12.17.2020
 - a. T. Backers-Motion, A. Keyes-2nd
 - b. Unanimous approval by present board
7. Announcements
 - a. Kaliseum-open to public, must follow all Covid19 protocol
 - b. IT Consultant
 - i. Bids solicited by 6 companies, ProWeb proposal
 - c. Iron Bridge agreement
 - i. Need for agreement change due to DNR inspection
 - d. Virtual Public participation
 - i. Addition of TV monitors in Schoolhouse and Township Hall
 - e. Parks and Rec Committee
 - i. Forming
 - ii. Request Chair and committee members
 - f. 2021-22 Budget by March 2021
8. Reports
 - a. Treasurer
 - i. Bank Account changes (recommendations by County Treasurer and Auditor)
 1. Motion-T.Backers, 2nd-G. Bradley

- a. Motion to separate funds passes unanimously by present board.
 - ii. CDs disposition
 - 1. Will discuss at Budget workshop
 - iii. Kalkaska/ER School property taxes
 - 1. School taxes will be paid at a standard parcel charge of \$3.88/parcel
 - a. Motion-G. Bradley, 2nd-A. Keyes
 - b. Motion passed unanimously by present board.
 - b. Clerk
 - i. Clerk's Report
 - 1. Unable to print due to IT issues
 - 2. Funds per bank account do not match due to need to separate funds into 6 accounts-to be done (see above)
 - 3. All board members and those on boards to complete a timesheet or sign on board sign in sheet to record attendance in order for paycheck to be issued (checks and balances)
 - c. Other Reports
 - i. Sheriffs Dept (provided in Board packet)
 - ii. Fire Chief (provided in Board packet)
 - 1. New FD Applicant: T. Berkum (FF1/FF2/Hazmat)
 - a. Motion-G. Bradley, 2nd-J. Childs
 - b. Unanimously passed by present Board members to: hire upon passing of Physical and Drug Screening.
 - iii. Planning Commission (provided by A. Keyes)
 - 1. Public Forum to be held at next planning meeting
 - a. Meeting to address Zoning Administration Transparency
 - b. Motion-A. Keyes, 2nd-J. Childs
 - c. Motion to hold a meeting at the planning commission to address ZA transparency passed unanimously by all present Board members
 - iv. Zoning Administrator (not present, no report)
9. Old Business
 - a. Fire Department fund transfer
 - i. G. Bradley-should be additional funds to cover from tax millage
 - ii. Motion to pay should the millage fund not have funds to cover by Feb. 1, 2021 when due to the road commission:
 - 1. Motion-A. Keyes, 2nd-J. Childs
 - 2. Motion passes unanimously by all Board present
 - b. Iron Bridge Agreement change
 - i. Brad Wierda-Attorney

1. Resolution on July 20, 2020
2. Permission from DNR granted
3. DNR-not feasible to remain where it is and preserve it. February Meeting to provide statistics on their recommendations.
4. Motion (adapted resolution read by B. Wierda, sent via email to Board)-M. Booy, 2nd-A. Keyes
 - a. T. Backers-yes, M. Booy-yes, J. Childs-yes, G. Bradley-no, A. Keyes-yes

10. New Business

- a. Board of Review
 - i. Appointment of Jule Moore and Carol Backers to the Board of Review
 - ii. Re-appointment of Kernie Moore to the Board of Review
 - iii. Motion-T. Backers, 2nd-G. Bradley
 1. T. Backers-yes, M. Booy-yes, J. Childs-no, objection on the basis of spousal relationships, G. Bradley-yes, A. Keyes-yes
- b. Zoning Board of Administration
 - i. Appointment of Kurt Cox to ZBA, appointment of Michael Seefried-alternative
 1. Motion-T. Backers, 2nd-G. Bradley
 2. Motion-unanimous vote of the present Board in favor-passed
- c. Meeting Calendar 2021-22
 - i. Motion to approve the new calendar
 1. Motion-T. Backers, 2nd-G. Bradley
 2. Motion to approve the proposed calendar-unanimously approved by the Board present
- d. Bank Account Separations-see above
- e. Bid solicitations:
 - i. Digital Sign (to be reviewed following Budget Workshop)
 - ii. IT Support (ProWeb)
 1. Motion to approve proposal as presented in the Board packet-T. Backers, 2nd-J. Childs
 2. Motion to approve proposal from ProWeb for Website and IT support approved unanimously by present Board.
 - iii. Soundproofing Hall (to be reviewed following Budget Workshop)
 - iv. Iron Bridge relocation
 1. Bids to be provided at February Board Meeting
 - v. Parks and Recreation Committee
 1. To form
 2. Budget item to be added to this years Budget

11. Public Comment

- a. Announcement-Kaliseum has hours and fees posted on their website (J. Bicum)

- b. Would like to see the agenda on the Zoom screen as well as the website (L. Bicum)
- 12. Additional agenda item-
 - a. To be added to the calendar: Budget Workshop Meeting 02.11.2021 7pm EST
 - b. Call to ProWeb to begin proposal and IT services effective immediately
- 13. Adjournment: 9:14pm EST Next Meeting February 18, 2021