

Clearwater Township Parks and Recreation Committee

Kalkaska County, Michigan

Regular Meeting of March 23, 2021 6:30 PM - 7:30 PM

Meeting held via Zoom

MEETING MINUTES

Approved March 30, 2021

- A. Moment of Silence
- B. Call to Order - Pledge of Allegiance
- C. Roll Call and Recognition of Visitors - For tracking attendance on Zoom participants, please type your first and last name into the chat and state if you're representing another committee
- D. Additions/Approval of Agenda
- E. Corrections/Approval of Minutes from last meeting
- F. Reports
 - a. Chairperson: Kristi Spencer-Nemec
 - b. Vice Chairperson: open position
 - c. Secretary: open position
 - d. Committee Member: Jordan Acker
 - e. Committee Member: Kelli Melenyk
 - i. Update on Paddle Antrim and signage
 - f. Board Representative: JoAnne Childs
- G. Other Reports
 - a. Garden Gals
 - b. Clearwater Clean-up Crew
 - c. Maintenance Visionaries
 - d. Fundraising Fairies
 - e. Event Planning
 - f. Donation/Sponsor Projects
- H. Old Business
 - a. Freedom Park Work-Bee?
 - i. April 10, 2021 from 9am - 4pm
 - 1. Projects
 - a. Trash clean-up (Kelli)
 - b. Lopping limbs (Kelli)
 - c. Brush removal (JoAnne)
 - d. Spreading wood chips (Kelli)
 - e. Sanding graffiti off hand rails (Jordan)
 - f. Painting under the bridge and pavilions (Jordan)
 - 2. Materials needed
 - a. Shovels and Wheelbarrows
 - b. Limb loppers
 - c. Chain saws and Sanders
 - d. Trash Bags and Gloves
 - e. Grabbers for long reach and not touching trash
 - f. Paint brushes and rollers
 - g. Lumber
 - 3. (Jordan) will connect with Leo, our Township Maintenance man, to learn what tools and equipment will be available for this and future events.
 - 4. Verbiage for advertising this event will be sent to committee members via Google.doc and must be edited by Thursday, March 25 to get the word out
 - a. Spread the word to schools, youth groups, etc.
 - ii. May 15, 2021 from 9am - 4pm
 - 1. Ways to bring in the community?

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2. Temporary permits for Food Trucks?
3. Fire Truck?
- b. Saturday, May 1 - Clearwater Township Clean-up from 7 AM - Noon
 - i. Clearwater Clean-Up Crew
 1. Trucks and Trailers available
 2. Meet at Township Hall for staging and assignments
 3. Those who need assistance must notify Township Hall by Friday, April 30
 - a. Name
 - b. Address
 - c. Phone Number
 - d. What do they need assistance with?
 - ii. Info from Township on what items can be collected, any fees, and what cannot be taken
- I. New Business
 - a. Creating a mission statement
 - i. The Parks and Recreation Committee works to provide clean and safe recreational areas for our residents to enjoy the outdoors and provide diverse recreational opportunities for the social, cultural, and physical well-being of our residents for present and future generations. We strive to protect the natural habitat and special outdoor places that enrich our lives and community.
 - ii. Clearwater Township Parks and Recreation Committee's mission is to improve our parks, making them safer and usable, while encouraging community involvement, and advocating for positive change.
 - b. Decide on basic outline for meeting agenda moving forward
 - i. Review the Open Meetings Act 267 of 1976
 - c. Parks and Recreation Master Plan 2015-2020
 - i. Needs to be updated
 - ii. JoAnne is looking into a Grant company that may assist with this revision.
 - d. Boundaries with committee communication
 - i. We are all volunteers and need to respect personal time outside of meetings
 - ii. Bring items to the meeting to discuss as a committee
 - e. Future meetings will start and end on time and be held at The Little Red Schoolhouse (5407 River Rd) and via Zoom
 - i. Meeting weekly on Tuesdays from 6-7:30pm through May 18, then switching to monthly (third Tuesday of each month).
 1. Advertise on Township website (Kristi)
 2. Facebook / Social Media (JoAnne)
 3. Elk Rapids News and The Voice (Kristi?)
 4. Flyers / Brochures (Kristi)
 - f. Tina Fields wants to interview the chairperson and write an article about our committee
- J. Adjourn - Next Meeting: Tuesday, March 30, 2021 from 6:00 PM - 7:30 PM