

Parks and Recreation Committee
Clearwater Township, Kalkaska County, Michigan
Regular Meeting of March 30, 2021 6:00 PM - 7:30 PM
Meeting held in-person at the Little Red SchoolHouse
MEETING MINUTES
Approved April 6, 2021

Welcome! We're glad you are here to support our community. We respect your time and strive to start and end all meetings on time. All attendees are encouraged to participate and be conscientious of time.

- A. Moment of Silence
- B. Call to Order at 6:00 PM
- C. Pledge of Allegiance
- D. Roll Call and Recognition of Visitors
 - a. Committee Members: all present Kristi Spencer-Nemec, Jordan Ackers, Kelli Melenyk, JoAnne Childs
 - b. Subcommittee and Community present: Norma Mariage, Joan Bonino, Kelli O'Brien, Christine Johnson, Tim McKenzie, Joni Shananaquet, Israel Garza, Margaret Spann, Jim Leffew, Tom Backers
- E. Approval of Agenda
- F. Corrections/Approval of Minutes from last meeting
 - a. MOTION by Meleynk, second by Acker, to accept the minutes of the Parks and Recreation Committee minutes from meeting March 23, 2021, as presented. Motion carried.
- G. Reports
 - a. Township Supervisor: Tom Backers
 - i. A committee representative needs to be present at Township Board Meetings to update the board on progress of Parks and Rec, address concerns, and request funds.
 - ii. Request for volunteers for May 1st Township Clean-up
 - 1. Volunteers and those in need of assistance to contact township clerk
 - b. Chairperson: Kristi Spencer-Nemec
 - i. Plan for resolutions
 - 1. Identifying who will follow-up with what and when
 - ii. Seeking clerk permission to scan past parks and rec documents to get them digital
 - iii. Tina Fields wants to interview the chairperson and write an article about our committee
 - iv. Writing By-Laws for our committee
 - c. Interim Vice-Chair: Kelli Melenyk
 - i. Updating Parks and Recreation Master Plan 2015-2020
 - 1. Need to update information in Plan
 - 2. Need to hold a community forum
 - ii. Update on Paddle Antrim and signage
 - 1. No new updates
 - iii. Update on Department of Conservation
 - 1. No new updates
 - d. Secretary: open position
 - e. Committee Member: Jordan Acker
 - i. Updates from Leo - checking trash at parks on Fridays
 - f. Board Representative: JoAnne Childs
 - i. Parks and Rec Budget: \$5k
 - 1. \$500 towards flowers and flags for cemetery
 - ii. Jordan and JoAnne will be meeting with a Grant writer on Friday at 10am and viewing all the accesses and parks
- H. Other Reports
 - a. Juniper Garden Club
 - i. Discussed the garden bed locations they maintain

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1. Freedom Park entrance and flag pole
 2. River St. entrance/sign
 3. Little Red Schoolhouse
 4. Post Office
- b. Garden Gals
- i. Flowers along Rapid City Rd. from Valley Rd. to Church of Christ to beautify the town
 - ii. Creating Butterfly Garden Heritage Park
 1. Suggestion for Fairy Garden for children
- c. Clearwater Clean-up Crew
- i. Create flyer to recruit volunteers for May 1 Clean-up
- d. Maintenance Visionaries
- i. Ball fields need sprinkler repairs, fertilizer, diamond dust
- e. Event Planning / Fundraising Fairies
- i. Evening on the River - brainstorming a summer event
- f. Donation/Sponsor Projects
- I. Old Business
- a. Freedom Park Work-Bee
- i. Do we need Board approval to hold this?
 1. Township Supervisor says Board approval not necessary unless funding is required
 - ii. Can we move forward on April 10, 2021 from 9am - 4pm?
 1. MOTION to cancel the April 10th Work-Bee: Motion by Spencer-Nemec, second by Acker, motion carried
 - iii. May 15, 2021 from 9am - 4pm
 - a. Projects
 - i. Trash clean-up (Kelli)
 - ii. Lopping limbs (Kelli)
 - iii. Brush removal (JoAnne)
 - iv. Spreading wood chips (Kelli)
 - v. Sanding graffiti off hand rails (Jordan)
 - vi. Painting under the bridge and pavilions (Jordan)
 1. Suggestion to get artists from NMC or local artists involved in painting a mural under the bridge
 - b. Materials needed
 - i. Shovels
 - ii. Wheelbarrows
 - iii. Limb loppers
 - iv. Chain saws
 - v. Trash Bags
 - vi. Gloves
 - vii. Sanders/SandPaper
 - viii. Paint brushes and rollers
 - ix. Extension grabbers for reaching trash
 - x. Lumber
 - xi. Woodchips -JoAnn Childs stated Unlimited Outdoors LLC would supply a truckload for discounted price: \$100
2. Ways to draw in community involvement?

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- a. Free Food
- b. Garza suggested business donations for hotdog supplies and donation jar from community
 - i. Garza will take the lead on seeking food donations and cooking at the event
3. MOTION to hold the proposed May 15th Work-Bee. Motion by Spencer-Nemec, second by Melenyk, motion carried.
4. Sign at Heritage Park to advertise Work-Bee?
- iv. Advertising
 1. Township website (Kristi to email Township Clerk)
 2. Facebook / Social Media (JoAnne)
 3. Elk Rapids News and The Voice/The Leader (Kristi or Township Clerk?)
 4. Create flyers / brochures (Kristi)
 5. Spread the word to schools, youth groups, etc.
- b. Saturday, May 1 - Clearwater Township Clean-up from 7 AM - Noon
 - i. Does this fall under Parks and Recreation?
 1. Clearwater Clean-Up Crew
 - ii. Sign at Heritage Park to advertise Clean-up?
- J. New Business
 - a. Who assess structures for safety?
 - i. Can we block off the Freedom Park boardwalk until it is repaired or deemed safe?
 - b. Adopt-A-Road suggested at Meeting of Electors on March 27, 2021
 - i. Does this fall under parks and rec?
- K. Public Comment
 - a. Joni Shananaque - Beavers on Rapid River felling trees and stump spikes creating a hazard.
- L. Adjourn - MOTION by Meleynk, second by Acker, to adjourn at 7:30 PM. Motion carried.

Next Meeting: Tuesday, April 6, 2021 from 6:00 PM - 7:30 PM