

**Clearwater Township Board
Kalkaska County, Michigan
Regular Meeting, February 18th, 2021
Tom Backers-Supervisor Melinda Booy-Clerk
JoAnne Childs-Treasurer
Greg Bradley-Trustee Albert Keyes-Trustee**

Draft Minutes

Meeting was held in person at 5407 River St (Schoolhouse)

1. Called to order at 7:02- Pledge of Allegiance
2. Roll Call-Members present: Tom Backers, Supervisor; Melinda Booy, Clerk; Greg Bradley, Trustee; Joe (Albert) Keyes, Trustee. Not present: Treasurer Childs
-Visitors present: Sarah and Kennedy Manchester,(KPS); Terry Starr,(KPS Superintendent); Carol Backers, Gianine Cassassa, Paul Fabiano, (Fire Chief); Margret Span, Deputy Clerk; Dan Packer (virtual), Deputy Nate Deveneau.
3. Public comment - None
4. Disclosure of conflict - None declared
5. Approval of Agenda- Motion by Keyes, Second by Backers-Approved unanimously.
6. Approval of January 21st, 2021 minutes - Motion by Keyes, Second by Bradley. Approved unanimously.

Approval of Budget Workshop minutes of February 11th, 2021 Motion by Keyes, Second by Bradley-Approved unanimously.

7. Announcements

- Closed session of February 6th, acknowledgement of no public notice.
- Resignations read and accepted:
 - Zoning Administrator
 - Legal Counsel (Bryan Graham)
 - Recording Secretary
- Board of Review workshop (March 2nd)
- Training available, MTA online February 26th
- Annual meeting of Electors, public forum on MJ ordinance
- Code of Ethics/Mission statement

8. Reports:

- Treasurer-Clerk reported separation of funds accomplished for Road fund, Fire Equipment fund, and Public Improvement fund. These new accounts will now have their own bank statements and checkbooks, simplifying reconciliation and accounting procedures.
- Clerk-Booy Submitted the reconciled reports for December 2020 to the Board

for the Fire Dept. and General Township accounts. The new accounts for Roads, Fire equipment, and Public improvement funds will be added to the report beginning in April. She

recommended the publishing of the cash balance statements on a quarterly basis.

- Accountability-Clerk reports Treasurer balancing with the bank, and the Clerk balancing with the Treasurer.

- Kalkaska Schools Superintendent-Spoke on the importance of passing the school bond renewal in May.

- Sheriff-Deputy's field report submitted

- Fire Dept.-Chief Fabiano submitted monthly and annual run reports. Discussed 2021 budget items and projects needed or desired. This included new computers for the station and new pumper truck, and possible conversion of the ambulance garage into a training room.

- Planning Commission: Continuing to investigate and gather information on crafting a possible marijuana ordinance for Clearwater Township. Things that were discussed were different types of grow operations and steps moving forward. Different kinds of locations where marijuana businesses are located and space needed for the different types of grow operations.

- Township Clerk would like a separate email sent regarding who is present at monthly meetings so records could be better an easily kept and have on hand.

- The planning Commission also would like updated publication regarding their specific duties.

- Planning Commission agreed 2020 budget funds would be adequate for 2021.

- Zoning Administrator-Monthly and annual field reports submitted

9. Old Business

- Road Commission payment from General fund

- Road Millage funds were now sufficient to pay from that fund.

- School tax letter to Elk Rapids

- Letter to be sent stating that all tax collection/payments of school funds will be charged \$3.88 per parcel.

- Iron Bridge resolution (amendment to agreement)

- Resolution 2021-01 was presented and passed to allow relocation of the bridge. Motion by Backers, second by Keyes.

- Roll call vote:

- Ayes: Backers, Booy, Keyes

- Nays: Bradley

Motion passed.

- Zoning Administrator review meeting-To be scheduled

- Ad for replacement

Public forum on MJ ordinance

- To be scheduled following the Annual Electors meeting

- Meeting of Electors-To be scheduled

10. New Business

- Watershed Council/Torch Lake Protection invitations

-Looking for a volunteer to participate in these sessions
Code of Ethics/Mission Statement

-Board to write and approve language for a Township "Mission Statement"
Township legal counsel

-Board voted to hire Mr. Brad Wierda of Smith and Johnson LLC

Motion by Backers, Second by Keyes.

Roll call vote:

Ayes: Backers, Keyes, Childs, Booy, Bradley.

Motion passed.

11. Public comment-None

-Greg Bradley reminded the Board that the Fire Department millage expires this year, must be on the August ballot for renewal.

12. Adjournment-Meeting adjourned at 9:28

Next meeting: March 18th, 2021