

**Clearwater Township Board
Kalkaska County, Michigan
Regular Meeting, March 18th, 2021
Tom Backers-Supervisor Melinda Booy-Clerk
JoAnne Childs-Treasurer
Greg Bradley-Trustee Albert Keyes-Trustee**

Draft Minutes

Meeting was held in person at 5407 River St (Schoolhouse)

1. Called to order at 7:05- Pledge of Allegiance

2. Roll Call-Members present: Tom Backers, Supervisor; Melinda Booy, Clerk; Greg Bradley, Trustee; Joe (Albert) Keyes, Trustee, JoAnne Childs, Treasurer; Patricia Kulbartz, Recording Secretary.

-Public present: Melanie Shepherd, Jim Leffew, (Vice Chair PC) Paul Fabiano, (Fire Chief); Linda and Truman Bicum, Frank Franco, Jordan Acker (virtual), Dan Packer (virtual), Gianine Cassasa (ZBA/PC).

3. Public comment - Cassasa asked who has been keeping the meeting minutes, and why they are late being posted to the website. Also asked about our "forensic audit" and reconciliation of the bank statements. Booy answered these questions to her satisfaction.

Note: Since this meeting, the website posting problem has been resolved.

Jim Leffew asked about outstanding legal fees, was informed that all legal fees have been paid to date, confirmed by the Clerk.

4. Disclosure of conflict - None declared

5. Approval of Agenda- Motion by Bradley, Second by Backers-Approved unanimously.

6. Approval of February 11th, 2021 minutes (Regular meeting)- Tabled until March meeting due to gaps in Zoom recording.

Note: Issues with Zoom were with our internet connection, this issue has apparently been resolved

7. Announcements

- Special session on March 31st, to adopt the proposed budget.
- Recording Secretary introduction.
- Board of Review results.
- Annual meeting of Electors March 27th.
- Progress with website and Township email.

8. Reports:

-Clerk reported separation of funds accomplished, simplifying reconciliation and accounting procedures.

-Accountability-Treasurer now balancing with the bank, and the Clerk balancing with the Treasurer.

-Sheriff-Deputy's field report submitted

-Fire Dept.-Chief Fabiano submitted monthly and annual run reports. Open House and Easter Egg Hunt April 3rd.

-Planning Commission: Continuing to investigate and gather information on crafting a possible marijuana ordinance for Clearwater Township. Request for an Open Forum "Town Hall" type event. Investigating a virtual, interactive Zoning map for adding to the website for public use.

-Zoning Administrator-(Backers) No field reports submitted, Land Use permits and Rezoning requests forwarded to the Planning Commission, also one variance request to the ZBA.

9. Old Business

-Road Commission payment approved.

-Fire Truck payment to Spencer Mfg. approved.

-Iron Bridge bid process awaiting Stevens engineer removal process agreement.

-Public forum on MJ ordinance. Looking at May 8th pending other issues.

10. New Business

-Reappointment of Gianine Cassasa to the Planning Commission.

Motion by Backers, Second by Keyes.

Roll call vote:

Ayes: Backers, Keyes, Childs, Booy, Bradley.

Motion passed.

-Tina Fields term expires in June.

-Zoning Administrator status. Backers has spoken with two applicants, public interviews to be on April agenda.

-Parks and Rec Committee Chair introduced, Kristie Nemec. Parks and Rec authorized to spend up to \$500 upon approval from the Supervisor, any amount above that requires Board approval.

-Appointment of Constable Advisory Committee chair postponed to the April meeting.

-Cleanup Day ad. To be published in the ER News and on the website. Also a notice on each requesting volunteers to assist individuals requiring assistance.

-Newsletter action postponed until further notice.

11. Public comment-Truman Bicum provided the Board members with a copy and summary of the Open Meetings Act.

12. Adjournment-Meeting adjourned at 9:47

Next meeting: April 15th, 2021