

## **Parks and Recreation Committee**

Clearwater Township, Kalkaska County, Michigan

Regular Meeting of May 18, 2021 from 6:00 PM - 7:30 PM

Meeting held in-person at the Little Red School House, 5407 River St, Rapid City, Michigan

### **MEETING MINUTES**

*Approved 06/15/21*

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**Mission Statement:** *The Parks and Recreation Committee works to provide clean and safe recreational areas for our residents to enjoy the outdoors and provide diverse recreational opportunities for the social, cultural, and physical well-being of our residents for present and future generations. We strive to protect the natural habitat and special outdoor places that enrich our lives and community.*

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Welcome! We're glad you are here to support our community. We respect your time and strive to start and end all meetings on time. All attendees are encouraged to participate and be conscientious of time.

- A. Call to Order - 6:01 PM
- B. Pledge of Allegiance
- C. Moment of Silence
- D. Roll Call and Recognition of Visitors -
  - a. Committee Members: all present, Kristi Spencer-Nemec, Jordan Acker, Kelli Melenyk, JoAnne Childs, Israel Garza
  - b. Subcommittee and Community present: Kevin Arietta, Jim Leffew, Kurt Coffia
- E. Additions/Approval of Agenda
  - a. MOTION to approve agenda by Spencer-Nemec, second by Melenyk, motion carried.
- F. Corrections/Approval of Minutes from last meeting
  - a. MOTION to approve minutes by Melenyk, second by Acker, motion carried.
- G. Reports
  - a. Chairperson: Kristi Spencer-Nemec
    - i. No updates -
      1. Connecting with Tina Fields
      2. No updates on creating by-laws
      3. No updates on creating letterhead
    - ii. Parks and Recreation email: [parksandrec@clearwatertwp.com](mailto:parksandrec@clearwatertwp.com) now working
    - iii. Requests for memorial bench and memorial brick
    - iv. Connecting with T.A.R.T and K.A.R.T
  - b. Interim Vice Chairperson: Kelli Melenyk
    - i. Updates on Department of Conservation
    - ii. Updates on Parks and Recreation Master Plan
      1. Public Forum scheduled for Tuesday, August 3 at 6 PM
      2. Putting together draft to post
    - iii. Jim Babbitt is offering tax-deductible tree removal for P&R
  - c. Secretary: open position
  - d. Zoning Administrator: Jordan Acker

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- i. Updates on maintenance
  - 1. Leo - what lake accesses have port-a-johns for the summer?
- ii. Looking into the amount spent on work-bee materials
- iii. Freedom Park West - waiting on Michael Seefried to move the fence from his property to the correct boundary line.
- e. Board Representative: JoAnne Childs
  - i. No updates on grant proposals presented to the board.
  - ii. Potential for 64 acres near school property to be acquisitioned to the DNR
- f. Events Coordinator: Israel Garza
  - i. Received many compliments on the food.
  - ii. Looking into fundraisers for Parks and Rec
    - 1. Flea Market/ Farmer's Market/ Art Fair - one weekend/month?
    - 2. Spaghetti dinner
    - 3. Music festival
  - iii. Veteran's Day, Thursday, November 11 - plan a pinning ceremony with luncheon
- H. Other Reports
  - a. Juniper Garden Club
  - b. Garden Gals
  - c. Clearwater Clean-up Crew
- I. Parks and Rec Budget: \$5k, remaining = \$3,251
  - a. \$500 towards flowers and flags for cemetery
    - i. \$279 spent on 288 flags for the cemetery
  - b. \$250 supplies/material for Freedom Park Work-Bee
  - c. \$200 Heritage Park ball fields diamond dust (2 tons) and delivery
  - d. Heritage Park sprinkler system contract \$650
  - e. \$149 Garden Gals - Water Bladder
- J. Old Business
  - a. Freedom Park Work-Bee review
    - i. Unfinished projects
      - 1. Mulch, cutting logs, lining trail, trimming branches, stair and handrail repairs
      - 2. Mike at Torch Lake Tree Pro is willing to donate mulch for free when he does work in the area.
  - b. Lake Accesses - what needs to be done for summer
    - i. Tree root exposed and dangerous trip hazards and gaps from benches to ground
      - 1. See if maintenance is able to address or need to acquire shoreline permits for work needed like bringing in sand.
  - c. Future meetings:
    - i. Adopt-A-Road suggested at Meeting of Electors on March 27, 2021

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- ii. Freedom Park:
    - 1. Our goal is to have at least part of Freedom Park become handicap accessible.
    - 2. Look into local artists or NMC arts classes to paint mural under bridge
    - 3. Painting pavilions at Freedom Park East and West and Birch St. Access
    - 4. Official bid (\$3,700) from local welder (Creative FabWorks) to build matching metal rails on each side of the stairs to the Freedom Park West footbridge.
    - 5. Dog Park - converting Freedom Park West ballfield to also be used as a dog park, installing signs and dog waste stations, and cost of gates/fencing, dog waste stations, signs, and additional trash cans.
    - 6. Possible locations for old iron bridge with view of river
  - iii. Fall Clean-Up Event to dispose of tires, metal, and brush
  - iv. Look up Road End Laws of the township for Paddle Antrim and developing Aarwood Trail non-motorized launch, Birch St. and Cedar St. accesses
  - v. Should the township create an ordinance for Food Trucks?
  - vi. Mobile township concession stand (food truck)
    - 1. Renting Coca-Cola or Budweiser trucks
  - vii. ATV/ORV and non-motorized recreational trails to be marked and advertised
  - viii. Look into putting back up the Rapid City sign south of town by up.
  - ix. Heritage Park:
    - 1. Install dog signs and more dog waste stations with trash bins around the walking path at Heritage Park
    - 2. Grounds and field maintenance from April to November
    - 3. Including chalking, fertilizing, mowing, weed whacking, dragging infield, irrigation
    - 4. Secondary line off well pump and new pressure tank to add water hose and drinking fountain
  - x. Pond liner for ice rink at fire station in the winter
- K. New Business
- a. What needs to be presented to the Board?
    - i. Revisit at future meeting: permitting alcohol for vendor events at parks
    - ii. How the Work-Bee went
- L. Public Comment
- a. Kevin Arietta -
    - i. requested a new, large sign for south of town - Welcome to Rapid City, Clearwater Township, Gateway to the Chain of Lakes - Thank you for visiting Rapid City, Gateway to the Chain of Lakes
      - 1. As large as zoning allows
      - 2. LED lights for sign

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3. 60' pine tree able to be decorated around Christmas time
  4. Kevin Aretta (Durkie Heating and Cooling/ A+ rentals) has offered space where the old/faded sign was, to pay for electricity for lighting, and to maintain a flower bed under the sign.
    - ii. Interested in helping develop Aarwood Bridge Park and kayak accesses
  - b. Kurt Coffia - complaints about the house directly to the south of Freedom Park West violating zoning ordinances and encroaching on others property (Packers and Baptist church) with their go-cart track and trash.
- M. Adjourn - MOTION to adjourn at 7:54 PM by Spencer Nemec, second by Melenyk, motion carried.

Next Regular Meeting: Tuesday, June 15, 2021 from 6:00 PM - 7:30 PM