

Parks and Recreation Committee

Clearwater Township, Kalkaska County, Michigan

Regular Meeting of June 15, 2021 from 6:00 PM - 7:30 PM

Meeting held in-person at the Little Red School House, 5407 River St, Rapid City, Michigan

MEETING MINUTES

Approved 7/20/21

Mission Statement: *The Parks and Recreation Committee works to provide clean and safe recreational areas for our residents to enjoy the outdoors and provide diverse recreational opportunities for the social, cultural, and physical well-being of our residents for present and future generations. We strive to protect the natural habitat and special outdoor places that enrich our lives and community.*

Welcome! We're glad you are here to support our community. We respect your time and strive to start and end all meetings on time. All attendees are encouraged to participate and be conscientious of time.

- A. Call to Order - 5:58 PM
- B. Roll Call and Recognition of Visitors -
 - a. Committee Members: Kristi Spencer-Nemec, Jordan Acker, Kelli Melenyk, JoAnne Childs,
 - i. Not present: Israel Garza
 - b. Subcommittee and Community present: Molly Acker
- C. Additions/Approval of Agenda
 - a. MOTION to approve agenda by Melenyk, second by Acker, motion carried.
- D. Corrections/Approval of Minutes from last meeting
 - a. MOTION to approve minutes from 5/18/21 by Melenyk, second by Childs, motion carried.
- E. Reports
 - a. Chairperson: Kristi Spencer-Nemec
 - i. No updates -
 - 1. Connecting with Tina Fields
 - 2. No updates on creating by-laws
 - 3. No updates on creating letterhead
 - ii. Looking into requests for memorial bench and memorial brick
 - iii. Connecting with T.A.R.T and K.A.R.T
 - iv. 2022 switching P&R meetings to 1st Tuesday of each month to space out from Board meetings.
 - v. Updates from township board meeting 5/20/21 -
 - 1. Bridges are to be inspected every 2 years.
 - a. Who is responsible for scheduling/maintaining this?
 - 2. Maintenance is to repair Freedom Park East stairs, handrails, boardwalk entrance
 - 3. P&R to collect bids for boardwalk repair
 - a. **All bids must be advertised in the paper** - email clerk and

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supervisor to post the request.

4. **All contractual bids must be presented to the board and voted on.**
 5. Clerk and deputy clerk are the keeper of township calendars for building and park use.
 6. To have alcohol permitted at the parks during events/fundraising for grants P&R needs to put in a request to the Planning Commission.
 - a. Jordan or Israel will present P&R request to the planning commission.
 7. Board still working on adapting schedule of fees for vendor permits and rental agreements
 - a. Fees now listed on website to reserve space
 - b. Look into signs to post at the pavilions.
 8. Otherside Irrigation installed the sprinkler system at Freedom Park.
 9. June 19 from 12-4pm at Township Hall - Public Forum on Marijuana Dispensaries.
- b. Interim Vice Chairperson: Kelli Melenyk
- i. Updates on Department of Conservation
 - ii. Updates on Parks and Recreation Master Plan
 1. Public Forum scheduled for Tuesday, August 3 at 6 PM
 2. Review of draft items
- c. **Secretary: open position**
- d. Zoning Administrator: Jordan Acker
- i. Updates on maintenance
 - ii. Amount spent on work-bee materials?
 - iii. Freedom Park West - waiting on Michael Seefried to move the fence from his property to the correct boundary line.
- e. Board Representative: JoAnne Childs
- i. Update on grant proposals presented to the board.
 1. Email to read from Prein&Newhof
 - ii. Maintenance is able to use prisoners' community service hours to continue spreading wood chips at Freedom Park East.
 1. Sandy Spencer willing to donate the cost of another load of wood chips.
 2. Lars willing to donate another load
 - iii. Updates on Teresa Sherwood with the DEQ about permits to fix the boardwalk at the east end going into Freedom Park
 - iv. Updates on Old Iron Bridge
- F. Other Reports
- a. Juniper Garden Club
 - b. Garden Gals
 - c. Clearwater Clean-up Crew
- G. Parks and Rec Budget: \$5k, remaining = \$3,031

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- a. \$500 towards flowers and flags for cemetery
 - i. \$279 spent on 288 flags for the cemetery
 - b. \$250 supplies/material for Freedom Park Work-Bee
 - c. \$200 Heritage Park ball fields diamond dust (2 tons) and delivery
 - d. Heritage Park sprinkler system contract \$650, **\$220 on irrigation rotors**
 - e. \$149 Garden Gals - Water Bladder
- H. Old Business
- a. Freedom Park
 - i. Unfinished projects
 - 1. Mulch, cutting logs, lining trail, trimming branches, stair and handrail repairs
 - b. Lake Accesses - what still needs to be done for summer
- I. New Business
- a. What needs to be presented to the Board?
- J. Public Comment
- K. Adjourn - 8:10 PM

Next Regular Meeting: Tuesday, July 20, 2021 from 6:00 PM - 7:30 PM