

## **Parks and Recreation Committee**

Clearwater Township, Kalkaska County, Michigan

Regular Meeting of July 20, 2021 from 6:00 PM - 7:30 PM

Meeting held in-person at the Little Red School House, 5407 River St, Rapid City, Michigan

### **MEETING MINUTES**

*Approved 8/17/21*

---

**Mission Statement:** *The Parks and Recreation Committee works to provide clean and safe recreational areas for our residents to enjoy the outdoors and provide diverse recreational opportunities for the social, cultural, and physical well-being of our residents for present and future generations. We strive to protect the natural habitat and special outdoor places that enrich our lives and community.*

---

Welcome, we are glad you are here to support our community! We encourage you to participate and be respectful of time as we strive to start and end all meetings within our scheduled window of time.

- A. Call to Order - 6:04 PM
- B. Pledge of Allegiance
- C. Moment of Silence
- D. Roll Call and Recognition of Visitors -
  - a. Committee Members: Kristi Spencer-Nemec, Kelli Melenyk, JoAnne Childs,
  - b. Not present: Israel Garza, Jordan Acker
- E. Subcommittee and Community present: Mark Randolph (Kalkaska Conservation District)
- F. Additions/Approval of Agenda
  - a. MOTION by Melenyk to approve the agenda, seconded by Spencer-Nemec, motion carried unanimously.
- G. Corrections/Approval of Minutes from last meeting
  - a. MOTION by Melenyk to approve meeting minutes from 6/15/21, seconded by Spencer-Nemec, motion carried unanimously..
- H. Guest Speaker: Mark Randolph of the Kalkaska Conservation District
  - a. Recommends having the Township amend their Master Plan to include the P&R Master Plan once updated.
  - b. They can assist with
    - i. Updating the P&R Master Plan
    - ii. Submitting updated P&R Master Plan to the state
    - iii. Protecting water quality
    - iv. Design work for sustainability and erosion prevention, recommending native plants and flowers
    - v. Grant matching - using volunteer time and their staff time as \$25/hour
    - vi. Universally accessibility assessment and scoring for DNR
- I. Reports
  - a. Chairperson: Kristi Spencer-Nemec
    - i. No updates -
      1. Connecting with Tina Fields
      2. Creating by-laws

## **Parks and Recreation Committee**

Clearwater Township, Kalkaska County, Michigan

Regular Meeting of July 20, 2021 from 6:00 PM - 7:30 PM

Meeting held in-person at the Little Red School House, 5407 River St, Rapid City, Michigan

### **MEETING MINUTES**

*Approved 8/17/21*

3. Creating letterhead
4. Looking into options for memorial bench and memorial brick
5. Waiting for a response from T.A.R.T and K.A.R.T
- ii. Received request to price out a pickleball net as the community gym has lines painted for it, but no net.
- b. Vice Chairperson: Kelli Melenyk
  - i. Updates on Parks and Recreation Master Plan
    1. Vote on approval for Public Survey to update the capital improvements
      - a. MOTION to approve the survey with adding a question if they are a Clearwater resident by Spencer-Nemec, seconded by Melenyk, motion carried unanimously.
      - b. MOTION to approve the \$59 cost for Typeform online survey for up to 1,000 responses by Spencer-Nemec, seconded by Child, motion carried unanimously.
      - c. Plan to have an online survey available for public input
      - d. Paper survey will be available to collect public input in person
        - i. Copies are to be available at the Clerk's office and Board Meetings and P&R meetings through August.
        - ii. We need the Clerk or Supervisor to place the public notice of the survey availability in Elk Rapids News and the Voice (P&R will email the notice after our meeting).
- c. Secretary: open position
- d. Zoning Administrator: Jordan Acker
  - i. No report
- e. Board Representative: JoAnne Childs
  - i. Updates on prisoners' community service hours to spreading wood chips at Freedom Park East and removing grass along curbs downtown.
  - ii. Ryan Williams has mentioned donating a Kayak launch for our bayou access.
  - iii. Updates from Board meeting on July 15, 2021
  - iv. Following up with: New/large sign for south of town - Welcome to Rapid City, Clearwater Township, Gateway to the Chain of Lakes - Thank you for visiting Rapid City, Gateway to the Chain of Lakes
    1. As large as zoning allows
    2. LED lights for sign
    3. 60' pine tree able to be decorated around Christmas time
    4. Kevin Aretta (Durkie Heating and Cooling/ A+ rentals) has offered space where the old/faded sign was, to pay for electricity for lighting, and to maintain a flower bed under the sign.
- f. Events Coordinator: Israel Garza
  - i. Updates on potential events
    1. Considering a Community Garage Sale

## **Parks and Recreation Committee**

Clearwater Township, Kalkaska County, Michigan

Regular Meeting of July 20, 2021 from 6:00 PM - 7:30 PM

Meeting held in-person at the Little Red School House, 5407 River St, Rapid City, Michigan

### **MEETING MINUTES**

*Approved 8/17/21*

2. Fairy Garden/ Fairy Trail development at Heritage Park
    - ii. Veteran's Day, Thursday, November 11 - plan a pinning ceremony with luncheon
- J. Other Reports
- a. Juniper Garden Club
  - b. Garden Gals
    - i. Finished weeding, working on mulching, continuing grass removal and thinning yellow lilies.
  - c. Clearwater Clean-up Crew
- K. Parks and Rec Budget: \$5k, remaining = \$3,031
- a. \$500 towards flowers and flags for cemetery
    - i. \$279 spent on 288 flags for the cemetery
  - b. \$250 supplies/material for Freedom Park Work-Bee
  - c. \$200 Heritage Park ball fields diamond dust (2 tons) and delivery
  - d. Heritage Park sprinkler system contract \$650, \$220 on irrigation rotors
  - e. \$149 Garden Gals - Water Bladder
- L. Old Business
- a. Future meetings:
    - i. Adopt-A-Road suggested at Meeting of Electors on March 27, 2021
    - ii. Freedom Park:
      1. Look into local artists or NMC arts classes to paint mural under bridge
      2. Painting pavilions at Freedom Park East and West and Birch St. Access
    - iii. Look up Road End Laws of the township for Paddle Antrim and developing Aarwood Trail non-motorized launch, Birch St. and Cedar St. accesses
    - iv. Heritage Park:
      1. Install dog signs and more dog waste stations with trash bins around the walking path at Heritage Park
      2. Grounds and field maintenance from April to November (revisit in January - public notice for bids)
      3. Including chalking, fertilizing, mowing, weed whacking, dragging infield, irrigation
      4. Secondary line off well pump and new pressure tank to add water hose and drinking fountain (revisit in January - public notice for bids)
- M. New Business
- a. What needs to be presented to the Board?
- N. Public Comment
- O. Adjourn - MOTION to adjourn at 7:42 pm by Spencer-Nemec, seconded by Melenyk, motion carried unanimously.

Next Regular Meeting: Tuesday, August 17, 2021 from 6:00 PM - 7:30 PM