

Parks and Recreation Committee

Clearwater Township, Kalkaska County, Michigan

Regular Meeting of September 21, 2021 from 6:00 PM - 7:30 PM

Meeting held in-person at the Little Red School House, 5407 River St, Rapid City, Michigan

DRAFT MEETING MINUTES

Mission Statement: *The Parks and Recreation Committee works to provide clean and safe recreational areas for our residents to enjoy the outdoors and provide diverse recreational opportunities for the social, cultural, and physical well-being of our residents for present and future generations. We strive to protect the natural habitat and special outdoor places that enrich our lives and community.*

Welcome, we are glad you are here to support our community! We encourage you to participate and be respectful of time as we strive to start and end all meetings within our scheduled window of time.

- A. Call to Order - 6:09 PM
- B. Roll Call and Recognition of Visitors -
 - a. Committee Members: Kristi Spencer-Nemec, Kelli Melenyk, JoAnne Childs, Christine Johnson
 - i. Not present: Israel Garza
 - b. Visitor: John Hysop
- C. Additions/Approval of Agenda
 - a. MOTION by Spencer to approve the agenda, seconded by Melenyk, motion carried unanimously.
- D. Corrections/Approval of Minutes from last meeting
 - a. MOTION by Spencer to approve the agenda, seconded by Melenyk, motion carried unanimously.
- E. Reports
 - a. Chairperson: Kristi Spencer-Nemec
 - i. As a public committee, we cannot make purchases without township supervisor, Board, or P&R committee approval
 - ii. Perin&Newhof Freedom Park Master Plan Draft for Old Iron Bridge presented to the board on 9/16/21.
 - iii. Pro Image Quote to refinish existing Rapid City south sign - \$1,000
 - 1. MOTION by Melenyk to reject bid and retrieve the sign, seconded by Spencer, motion carried unanimously.
 - iv. Board is hosting Personnel Workshop to discuss township maintenance personnel and maintenance supervisor requirements, responsibilities and pay scale, held Oct. 23 at 10 AM
 - v. Board is soliciting bids on contract maintenance for snow plowing, groundskeeping, sprinkler systems, equipment maintenance and servicing calendar and tracking, and civil engineering for bridge relocation site requirements
 - 1. Board requested to hold off on trash removal quotes for 2022.
 - 2. Add ball fields maintenance, trash removal, and fertilizing?

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- vi. Board requested P&R hash out new signs, design, quote, and potential locations for new Rapid City signs for next spring as well as banners for lamp posts.
- vii. Board requested P&R submit a budget request for 2022.
- viii. Road Ends email
- ix. No updates -
 - 1. Creating by-laws
 - 2. Creating letterhead
 - 3. Requests for memorial bench and memorial brick
 - 4. Waiting on response from T.A.R.T and K.A.R.T
- b. Vice Chairperson: Kelli Melenyk
 - i. Results from Survey
 - ii. Updates on Ryan Williams donating a Kayak launch for our bayou access.
 - 1. We need to determine who will perform safety checks, seasonal installation/removal and when
 - 2. Ask for an estimate on constructing a second ramp to install at the Torch River access off Aarwood Trail?
 - iii. Revolution Waste - requested bid for 2022 to include all parks, cemetery and township hall
 - iv. Mr. Hyslop on Underhill Rd is proposing alternate access to residents in place of replacing the bridge and would allow use of ~100 ft of river frontage
 - 1. Need to strongly consider liability and safety of a kayak access due to the many hazards downstream
 - 2. Would he consider it as a possible route for the interconnected greenways trail system we are trying to build?
- c. Secretary: open position
- d. Board Representative: JoAnne Childs
 - i. Update of the Lamp post decorating for autumn.
 - ii. Surveying of the lake accesses
 - 1. Sheriff's inmates will be cleaning them in October.
 - 2. Proposal to have some of the trees at least near the entrance cleaned out.
 - iii. Discuss the Garden Gals and planting the islands
 - 1. The inmates will be going through in the next couple of weeks and putting the wood chips on the street islands.
 - 2. Possibility of purchasing daffodils to plant this fall
 - 3. Possibility of purchasing mums for the Veterans Memorial at the cemetery, Heritage Park, and to plant along the street in the islands.
 - 4. Requesting after the fact approval for the special soil purchased at Barker Creek to plant the donated flowers in. On Sunday, 9/19 JoAnne used the township truck and purchased a half a scoop for \$48 dollars. By the bag it would have cost \$160.
 - 5. MOTION by Spencer-Nemec to approve upto \$500 for purchase of flowers and gardening supplies, second by Melenyk, motion carried.

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6. MOTION by Spencer-Nemec to approve upto \$500 in fall banners, second by Melenyk, motion carried unanimously.
 - iv. Update on the care of our parks
 1. Need for some new trash bins
 - v. Creating a brochure for our area. Tina Fields and I have been discussing the need. It can include area attractions, maps, businesses etc.
 - vi. Person interested in picture taking and helping create banners for our street lights.
 - vii. New/large sign for south of town - Welcome to Rapid City, Clearwater Township, Gateway to the Chain of Lakes - Thank you for visiting Rapid City, Gateway to the Chain of Lakes
 1. As large as zoning allows
 2. LED lights for sign
 3. 60' pine tree able to be decorated around Christmas time
 4. Kevin Aretta (Durkie Heating and Cooling/ A+ rentals) has offered space where the old/faded sign was, to pay for electricity for lighting, and to maintain a flower bed under the sign.
 - e. Events Coordinator: Israel Garza
 - i. Updates on potential events
 1. Chili Cook-Off
 2. Community Garage Sale
 3. Fairy Garden/ Fairy Trail development Heritage Park
 4. Evening on Rapid River - in discussion
 - ii. Veteran's Day, Thursday, November 11 - plan a pinning ceremony with luncheon
- F. Other Reports
- a. Garden Gals
 - b. Parks and Rec Budget: \$5k, remaining = \$2,972
 - i. \$500 towards flowers and flags for cemetery
 - ii. \$279 spent on 288 flags for the cemetery
 - iii. \$250 supplies/material for Freedom Park Work-Bee
 - iv. \$200 Heritage Park ball fields diamond dust (2 tons) and delivery
 - v. Heritage Park sprinkler system contract \$650, \$220 on irrigation rotors
 - vi. \$149 Garden Gals - Water Bladder
 - vii. \$59 Typeform Online Survey
- G. Old Business
- a. Future meetings:
 - i. Freedom Park:
 1. Look into local artists or NMC arts classes to paint mural under bridge
 2. Painting pavilions at Freedom Park East and West and Birch St. Access
 - ii. Look up Road End Laws of the township for Paddle Antrim and developing

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Aarwood Trail non-motorized launch, Birch St. and Cedar St. accesses

iii. Heritage Park:

1. Install dog signs and more dog waste stations with trash bins around the walking path at Heritage Park
2. Grounds and field maintenance from April to November (revisit in January - public notice for bids)
3. Including chalking, fertilizing, mowing, weed whacking, dragging infield, irrigation
4. Secondary line off well pump and new pressure tank to add water hose and drinking fountain (revisit in January - public notice for bids)

H. New Business

- a. 12U baseball travel team is interested in using Heritage Park as their home field in 2022. What will it take to get it playable in the spring?

I. Public Comment

- J. Adjourn - MOTION by Spencer-Nemec to adjourn at 7:50 PM, second by Melenyk, motion carried.

Next Regular Meeting: Tuesday, October 5, 2021 from 6:00 PM - 7:30 PM